Logbook

National Ophthalmology Training & Education Database (NOTeD) User Guide

Helpdesk support

Office hour: Mon – Fri 9am to 8pm (excl Public Holiday)

- Tel: 03 – 4041 8615 / 4042 8615
- Fax: 03 – 4041 1615

Off office hour, please contact:

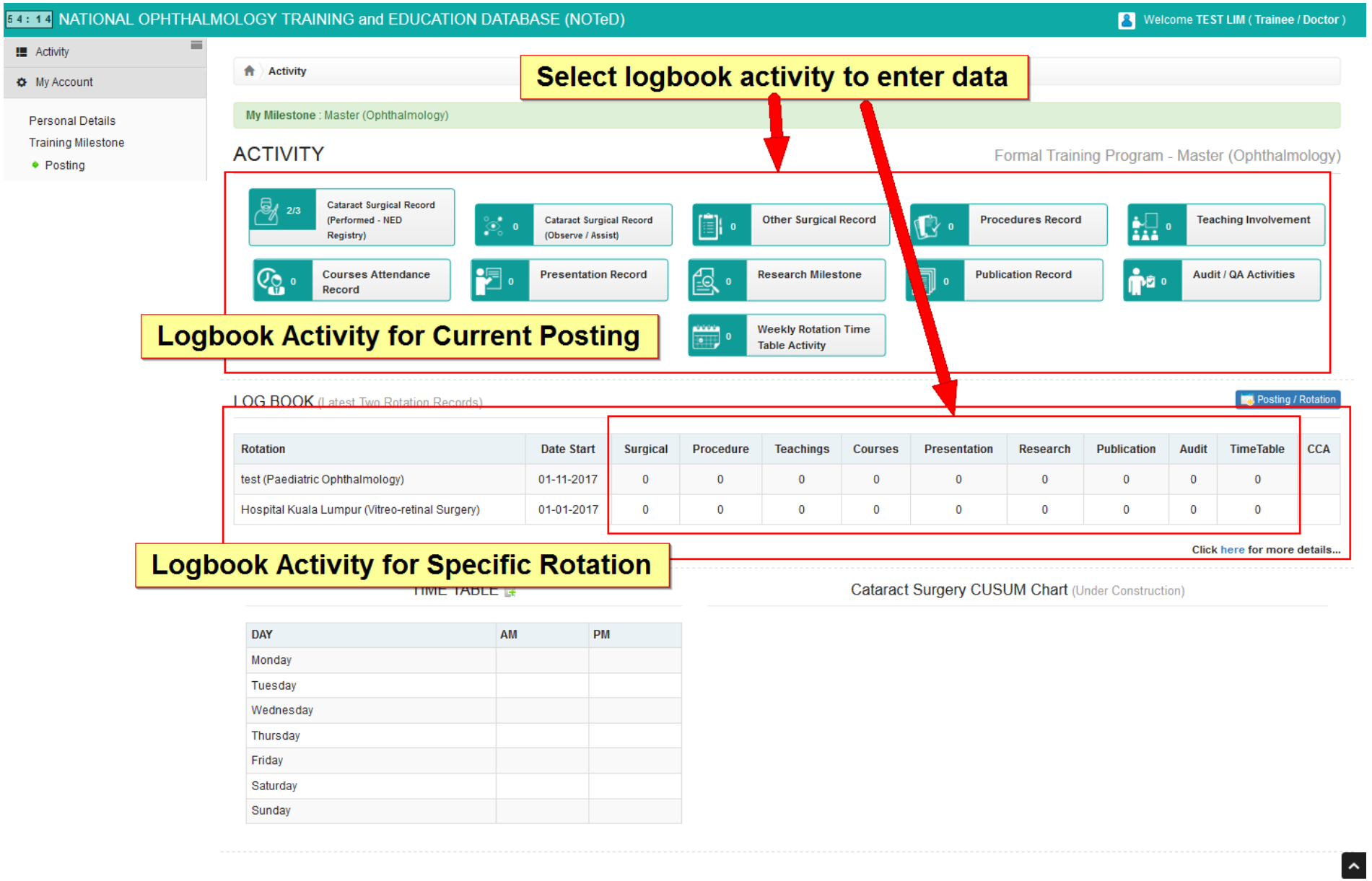
- Amy – 019-2732568

Return to Dashboard page

- Dashboard page

Begin Logbook

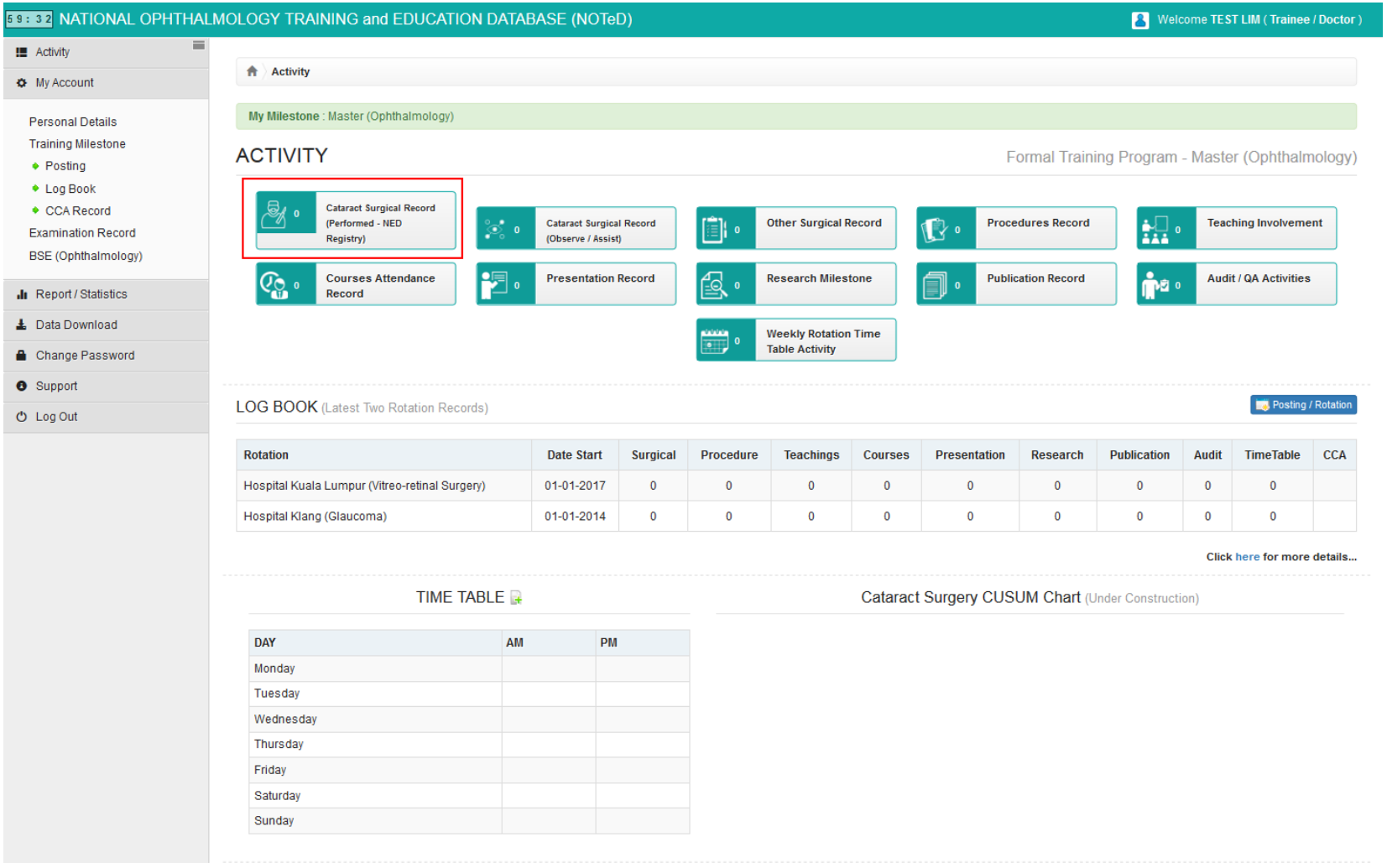
- Dashboard page



Cataract Surgical Record - Performed

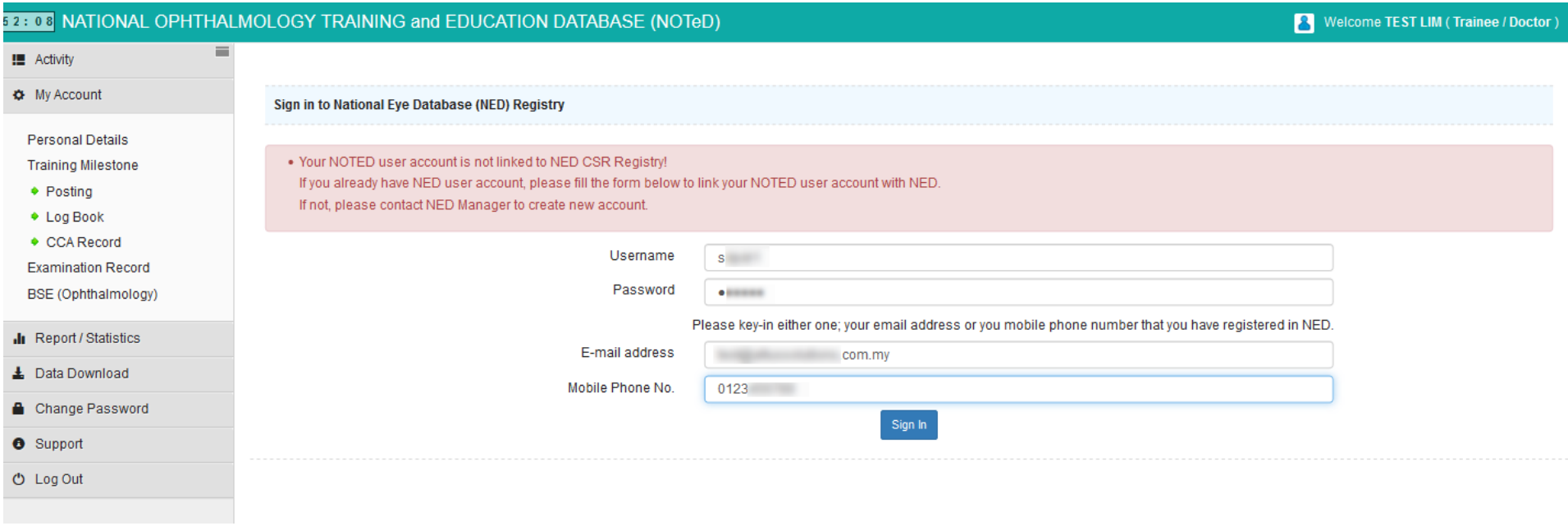
- Click

to add Cataract Surgical Record which you have performed. It will be entered via National Eye Database (NED) Registry



Create link to NED account

- If you already have NED user account, please fill the form below to link your NOTED user account with NED.
- If not, please go to https://www.macr.org.my/ened/fwbPage.jsp?fwbPageId=zAu_security_practices and fill up the Security Policy and Authorisation Form (signed by HOD / Person in charge) and submit to NED Manager ned@acrm.org.my to create new NED account.



Cataract Surgical Record - Performed

- After you have linked it, it will show the list of records where you are the surgeon for the record.

Activity > Cataract Surgical Record (Performed - NED Registry) List

CATARACT SURGICAL RECORD (PERFORMED - NED REGISTRY)

Date of Cataract Operation From dd-mm-yyyy To dd-mm-yyyy

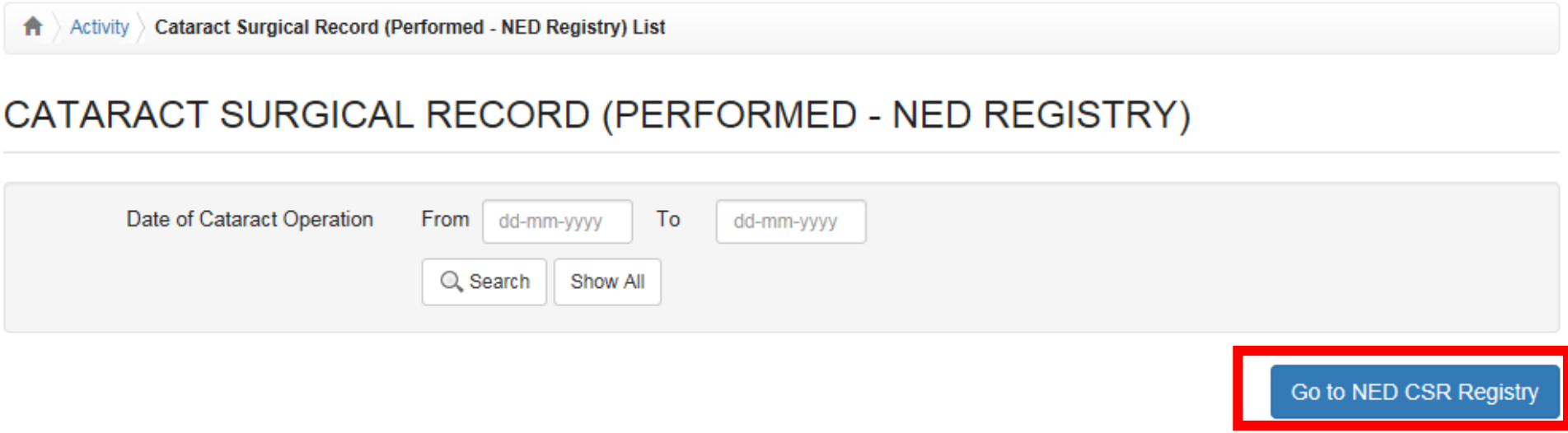
Search Show All

Go to NED CSR Registry

No.	Notif ID	Preclerking done at	Operative done at	Outcome done at	None Ocular Comorbidity	Posterior Segment - Cannot be assessed	Date of Cataract Operation	Operated Eye
1	81436	test	test		☐	☐	07-12-2017	Left Eye
2	291250	test	test	test	☑	☐	05-02-2016	Left Eye
3	153668	Hospital Umum Sarawak	Hospital Umum Sarawak	Hospital Umum Sarawak	☐	☑	09-11-2012	Left Eye
4	139309	test	test	test	☐	☑	09-01-2012	Left Eye

Cataract Surgical Record - Performed

- Click Go to NED CSR Registry button to add Cataract Surgical Record in NED

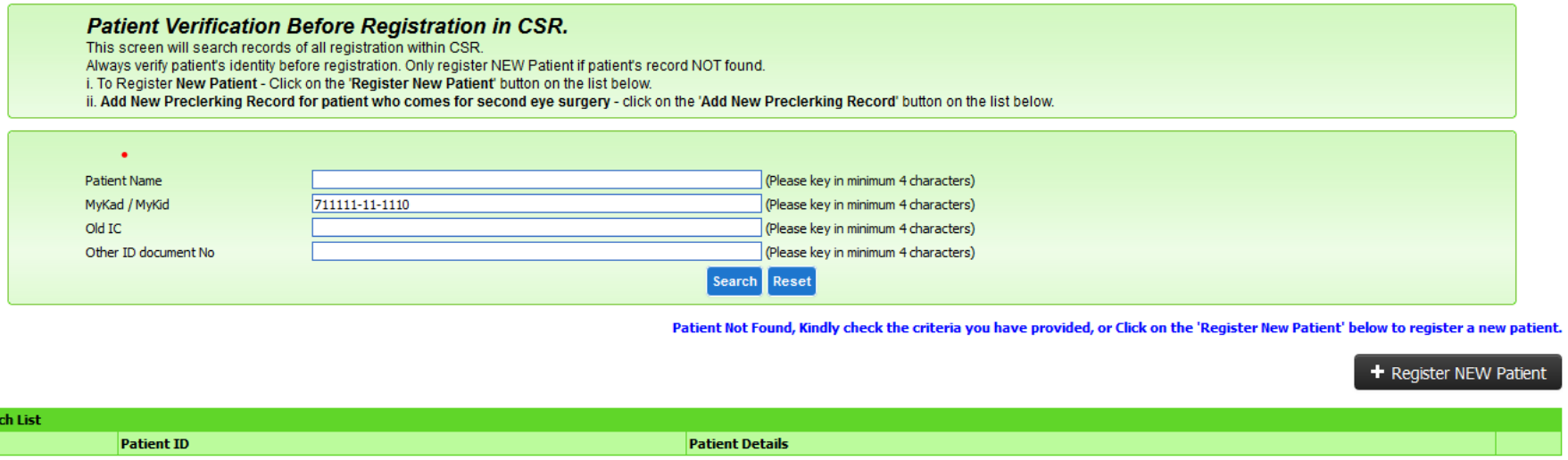


No.	Notif ID	Preclerking done at	Operative done at	Outcome done at	None Ocular Comorbidity	Posterior Segment - Cannot be assessed	Date of Cataract Operation	Operated Eye
1	81436	test	test		☐	☐	07-12-2017	Left Eye
2	291250	test	test	test	☑	☐	05-02-2016	Left Eye
3	153668	Hospital Umum Sarawak	Hospital Umum Sarawak	Hospital Umum Sarawak	☐	☑	09-11-2012	Left Eye
4	139309	test	test	test	☐	☑	09-01-2012	Left Eye

Cataract Surgical Record - Performed

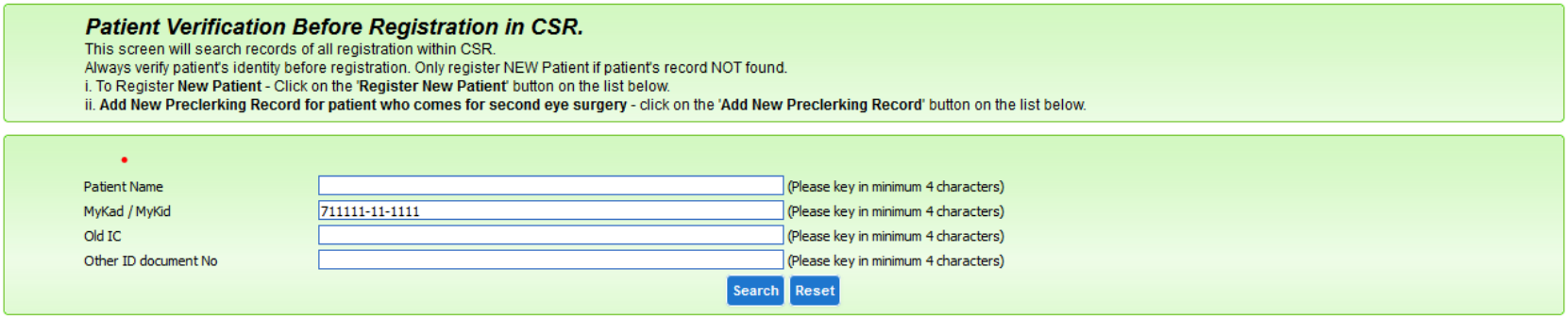
- At the Patient menu, select Search and Register patient prior to registration to avoid duplicate patient in NED

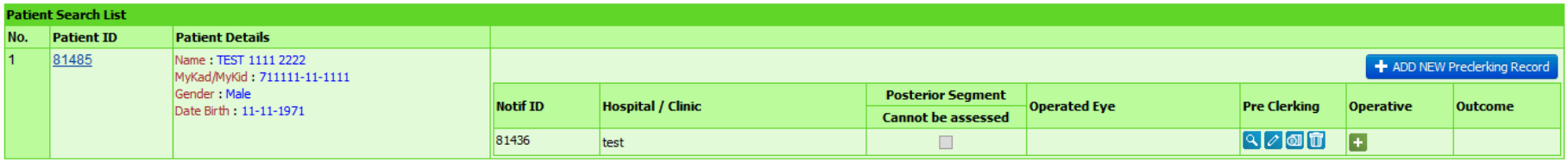
- If patient is not found, click Register New Patient



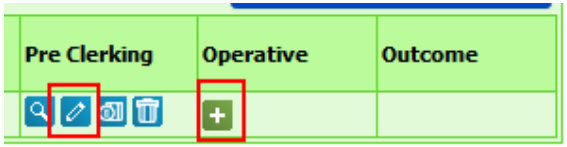
Cataract Surgical Record - Performed

- If patient is found, check whether existing record is the same as what you intend to enter.





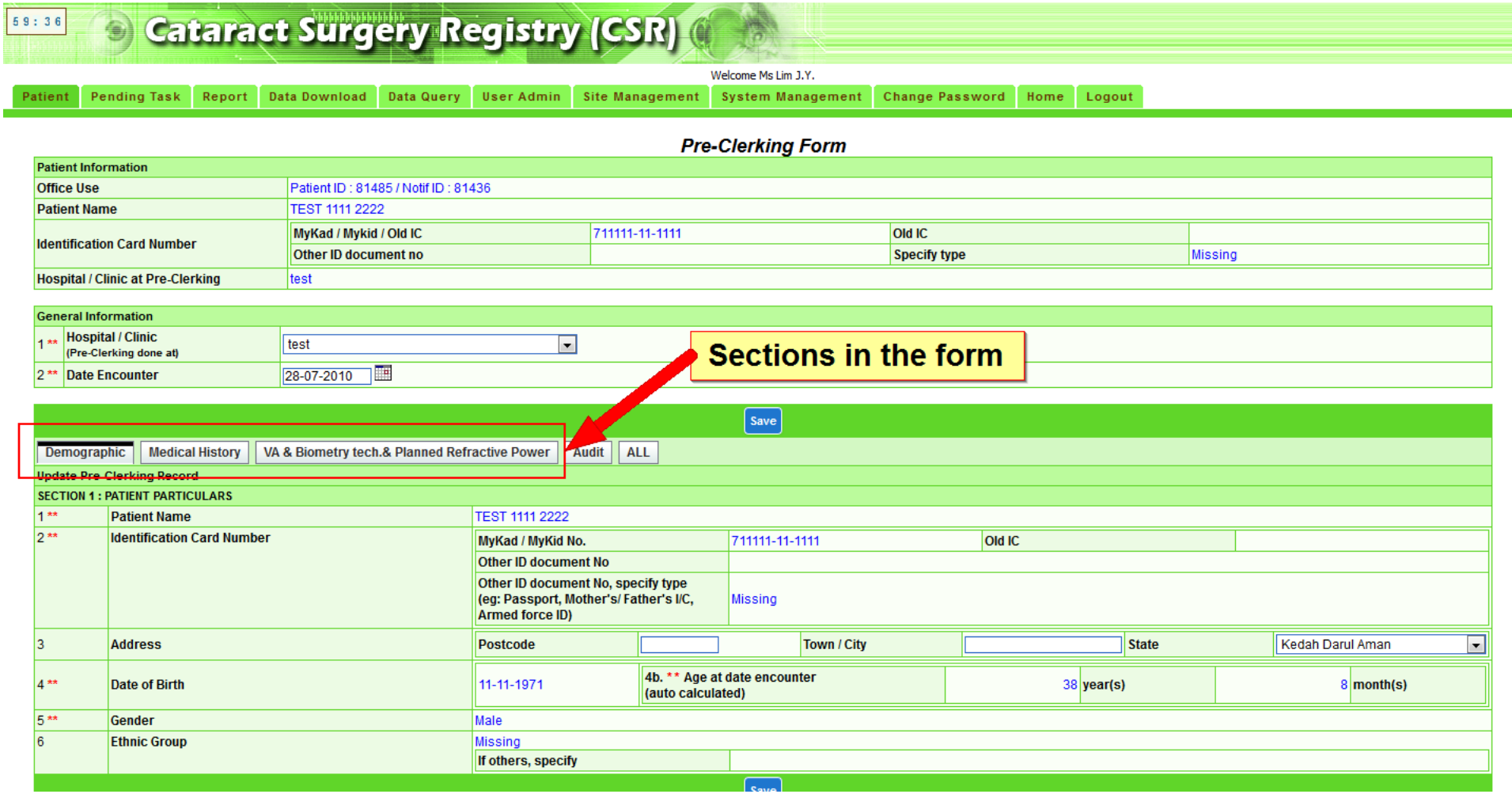
- If yes, click to continue editing the data (Pre Clerking / Operative / Outcome form). If the Operative and Outcome form has not been filled, click to add the record for the form and fill in accordingly.



- If no, click

Cataract Surgical – Pre Clerking Form

- Complete the form and click Save



Cataract Surgical – Operative Form

- Complete the form and click Save

59 : 36

Operative Form

Patient Information				
Office Use	Patient ID : 81485 / Notif ID : 81436			
Patient Name	TEST 1111 2222			
Identification Card Number	MyKad / Mykid / Old IC	711111-11-1111	Old IC	
	Other ID document no		Specify type	Missing

* **Note**: Starting year 2016, Surgeon Name, specify (free text) will be removed in the Operative Form.
Please email to NED manager to insert surgeon name if not found in the drop down list, otherwise Operative Form cannot be saved.
Email NED manager at ned@acrm.org.my with Surgeon FULL NAME and the Hospital / Clinic name.

1 **	Hospital / Clinic (Operative done at)	test

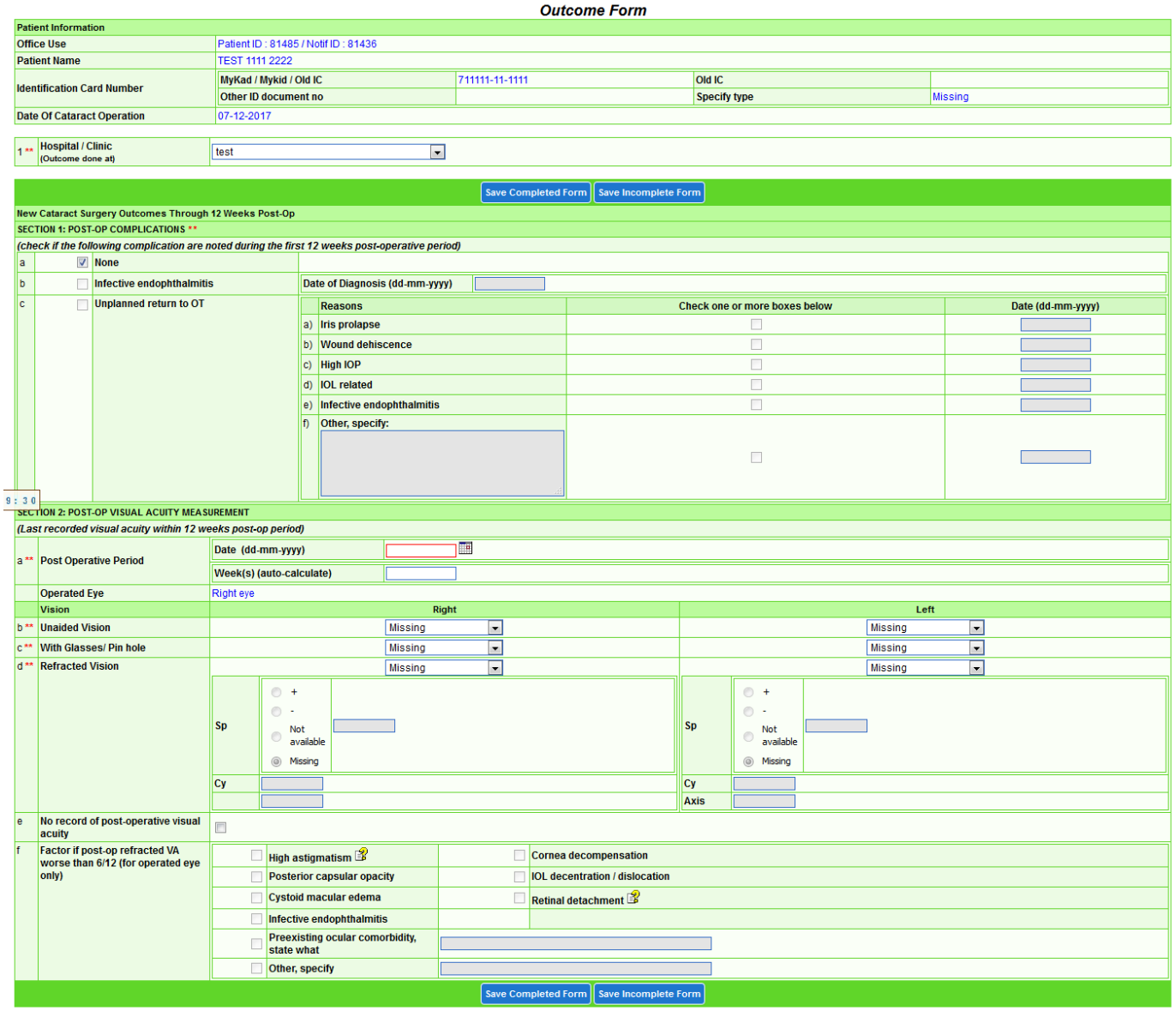
Save

New Operative Record

1 **	Surgeon	a. **	Surgeon status	○ Specialist	○ Gazetting Specialist	○ Medical Officer ◉ Missing
		b. **	Name of Surgeon			
		c	Surgeon from			
2 **	Type of Admission	○ Day Care	○ Not Day Care	◉ Missing		
3 **	Date Of Cataract Operation(dd-mm-yyyy)	07-12-2017	3b) Age at Date of Cataract Operation (auto calculated)	46 year(s)	1 month(s)	
4	Time	4a.	Start			
			End			
		4b	Duration of cataract operation (auto calculated)			
5	Surgery	a) **	Operated Eye	○ Right eye	○ Left eye	◉ Missing
		b) **	Type	○ Phaco ○ ICCE ○ ECCE ○ Lens aspiration ○ Phaco converted to ECCE ○ Other ○ SICS ◉ Missing		
			Other, Specify			
		c)	Combined	☐ None		
				☐ Pterygium surgery		
				☐ Filtering surgery		

Cataract Surgical – OutcomeForm

- Complete the form and click Save



Outcome Form

Patient Information				
Office Use	Patient ID : 81485 / Notif ID : 81436			
Patient Name	TEST 1111 2222			
Identification Card Number	MyKad / Mykid / Old IC	711111-11-1111	Old IC	
	Other ID document no		Specify type	Missing
Date Of Cataract Operation	07-12-2017			

1 **	Hospital / Clinic (Outcome done at)	test

Save Completed Form | Save Incomplete Form

New Cataract Surgery Outcomes Through 12 Weeks Post-Op

SECTION 1: POST-OP COMPLICATIONS **

(check if the following complication are noted during the first 12 weeks post-operative period)

a	☑	None	
b	☐	Infective endophthalmitis	Date of Diagnosis (dd-mm-yyyy)
c	☐	Unplanned return to OT	

	Reasons	Check one or more boxes below	Date (dd-mm-yyyy)
a)	Iris prolapse	☐	
b)	Wound dehiscence	☐	
c)	High IOP	☐	
d)	IOL related	☐	
e)	Infective endophthalmitis	☐	
f)	Other, specify:	☐	

9 : 3 0

SECTION 2: POST-OP VISUAL ACUITY MEASUREMENT

(Last recorded visual acuity within 12 weeks post-op period)

			Right	Left
a **	Post Operative Period	Date (dd-mm-yyyy)		
		Week(s) (auto-calculate)		
	Operated Eye		Right eye	
	Vision		Right	Left
b **	Unaided Vision		Missing	Missing
c **	With Glasses/ Pin hole		Missing	Missing
d **	Refracted Vision		Missing	Missing
		Sp	+ / - / Not available / Missing	+ / - / Not available / Missing
		Cy		Cy
				Axis
e	No record of post-operative visual acuity		☐	

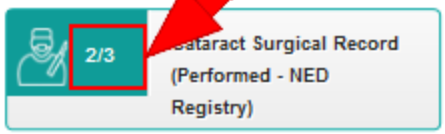
f	Factor if post-op refracted VA worse than 6/12 (for operated eye only)	☐	High astigmatism	☐ Cornea decompensation
		☐	Posterior capsular opacity	☐ IOL decentration / dislocation
		☐	Cystoid macular edema	☐ Retinal detachment
		☐	Infective endophthalmitis	
		☐	Preexisting ocular comorbidity, state what	
		☐	Other, specify	

Save Completed Form | Save Incomplete Form

Cataract Surgical Record - Performed

- At the icon in Dashboard page, the count refers to:

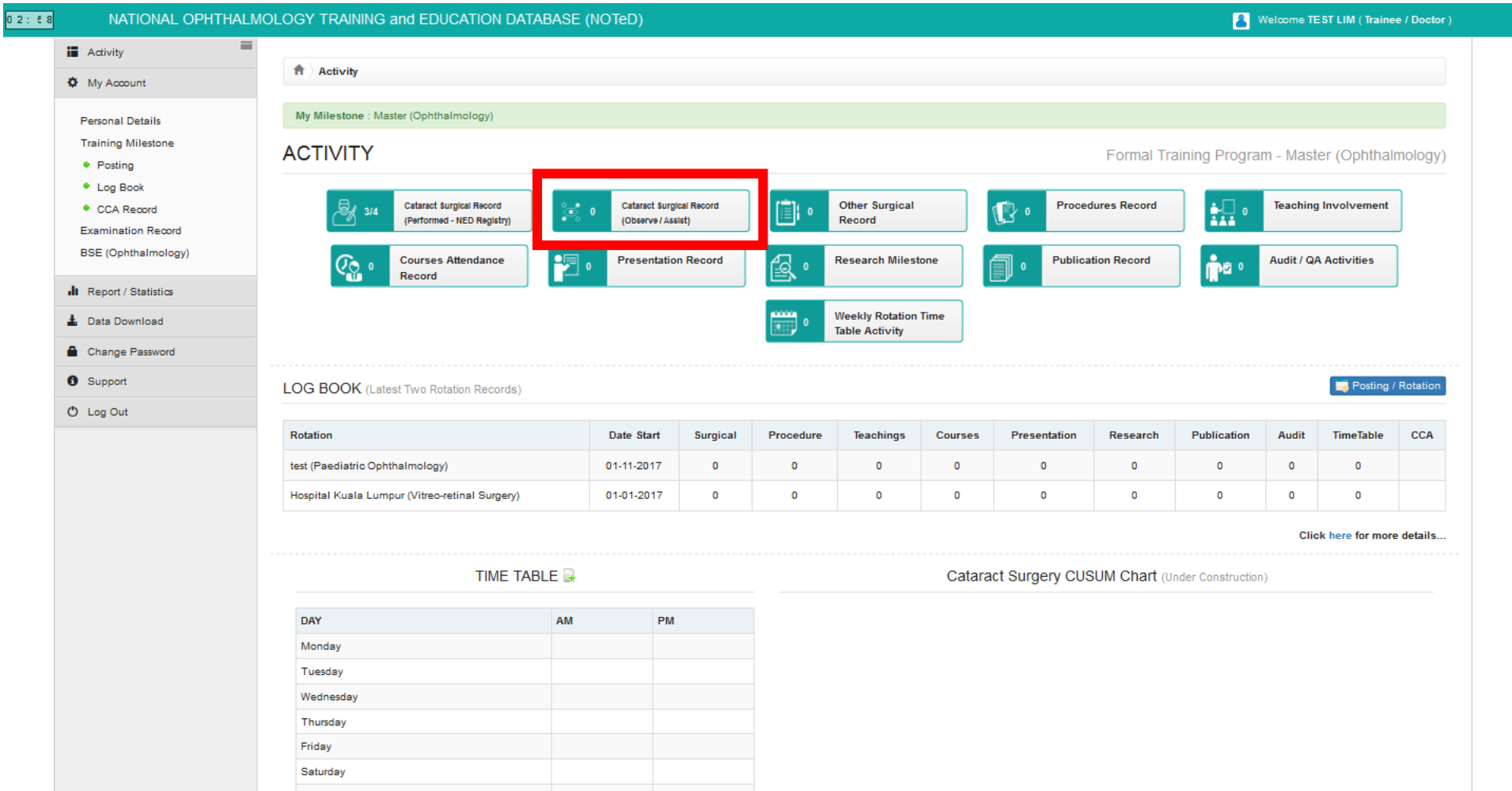
1. 1st number refers to number of operative records tied to your current posting
2. 2nd number refers to total number of records in NED where you are listed as surgeon in Operative Form



Cataract Surgical Record – Observe / Assist

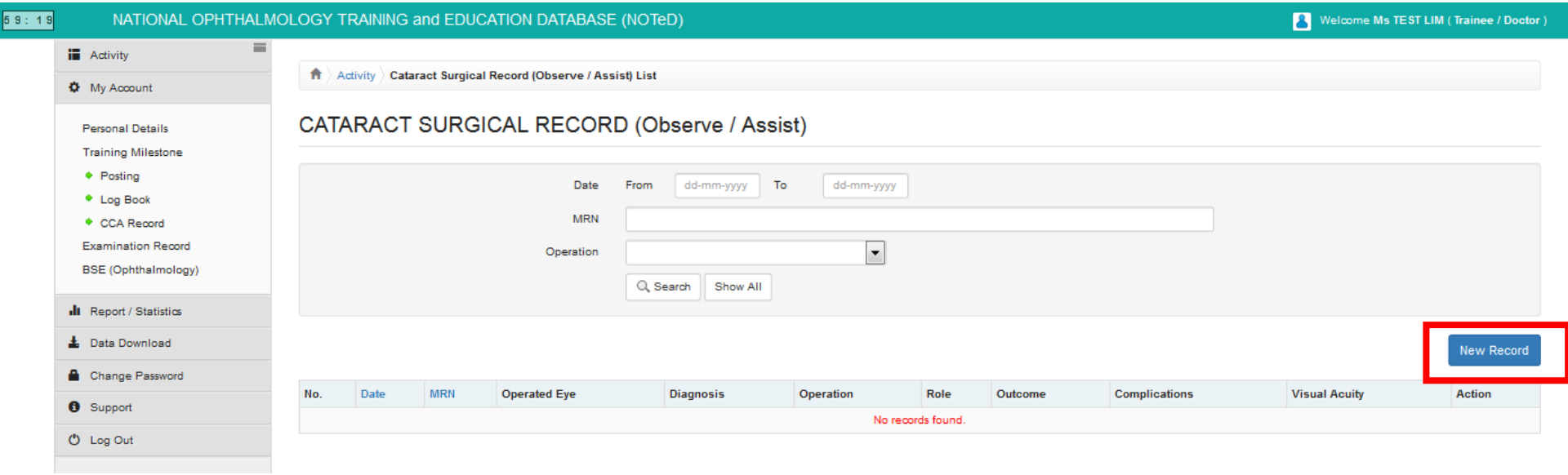
- Click

to view/update/add Cataract Surgical Record which you have supervised / observed / assisted / emergency



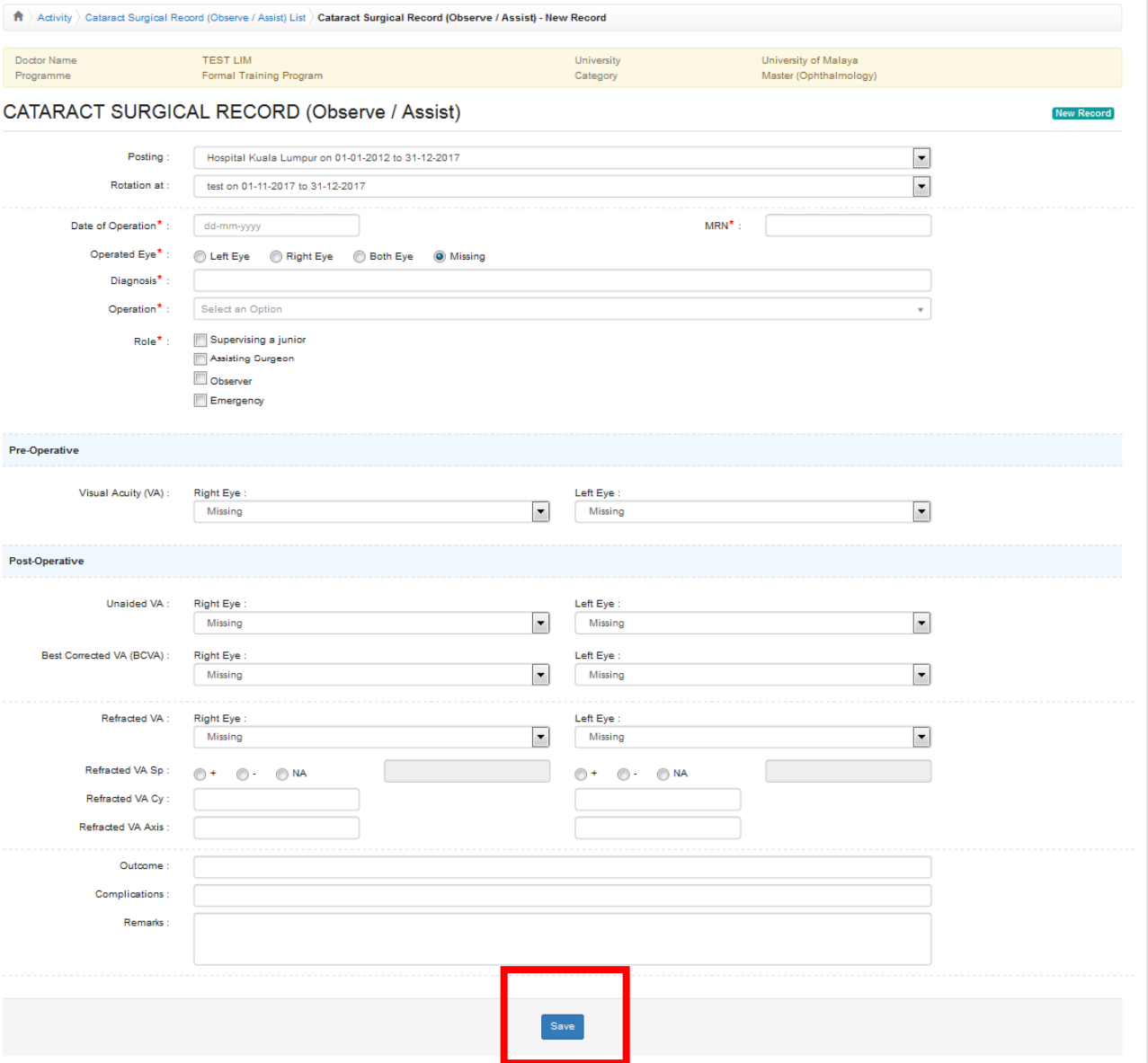
Cataract Surgical Record – Observe / Assist

- Click **New Record** to add new cataract surgical record which you have supervised / observed / assisted / emergency



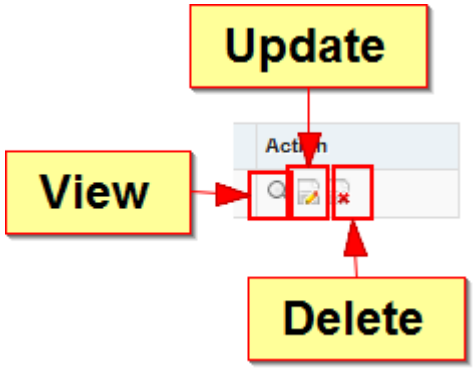
Cataract Surgical Record – Observe / Assist

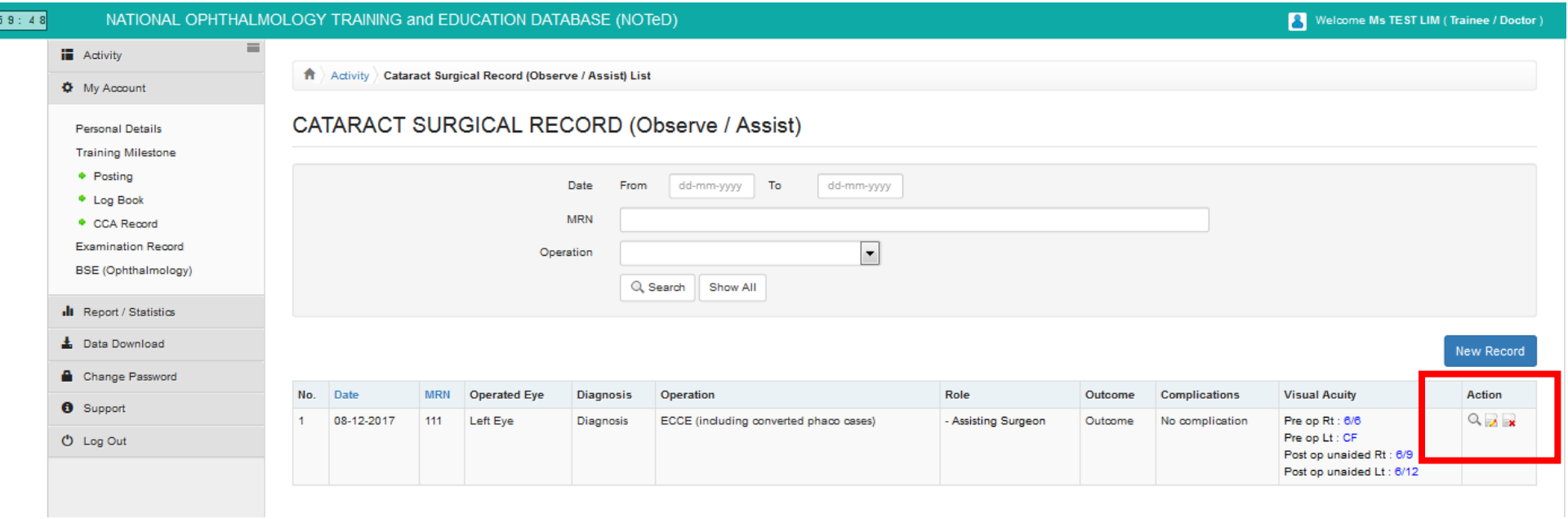
- Complete the Cataract Surgical Record form and click



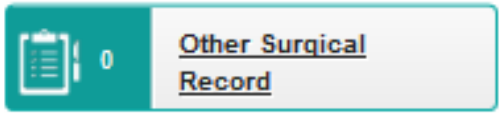
Cataract Surgical Record – Observe / Assist

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

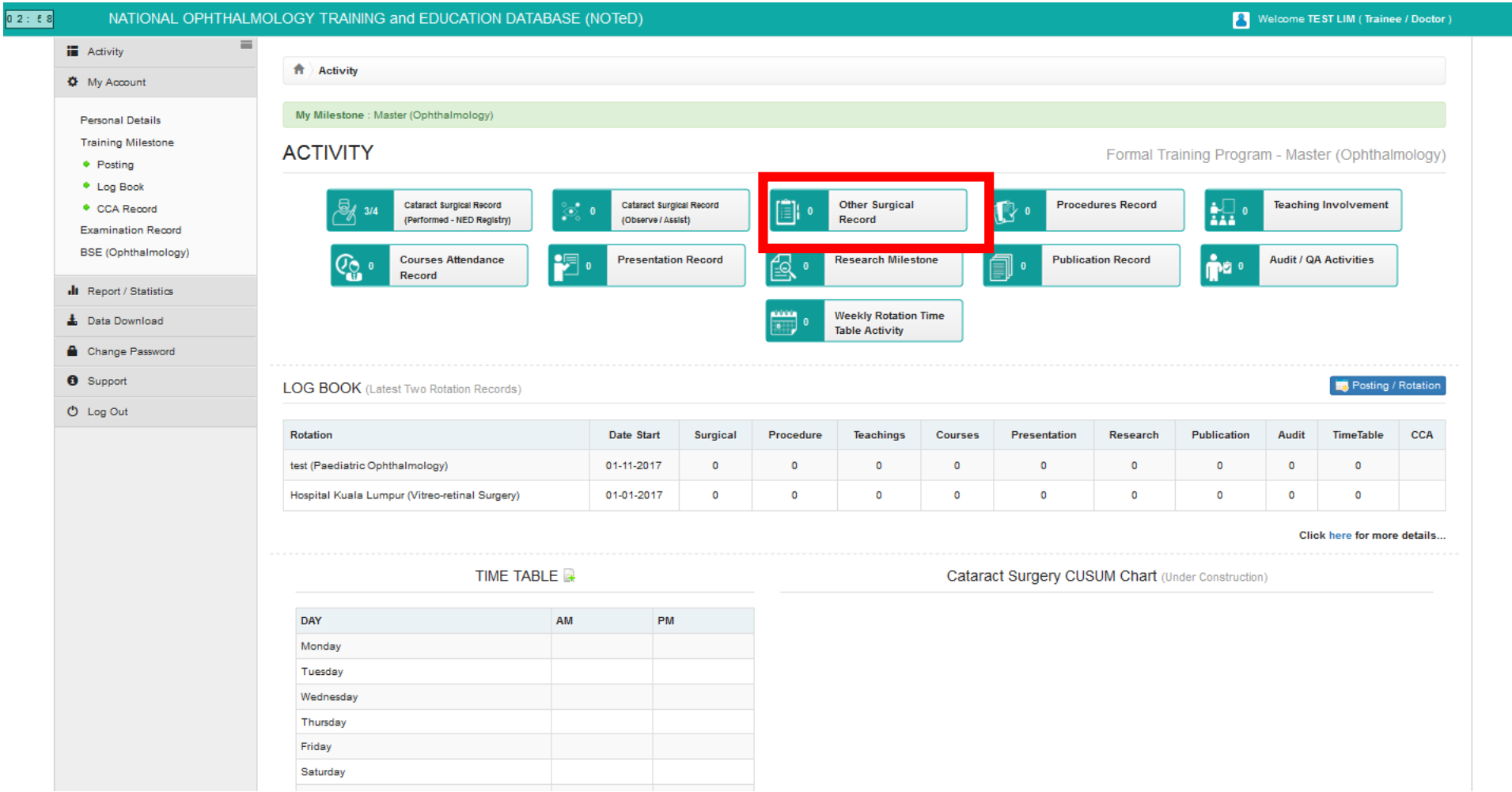




Other Surgical Record

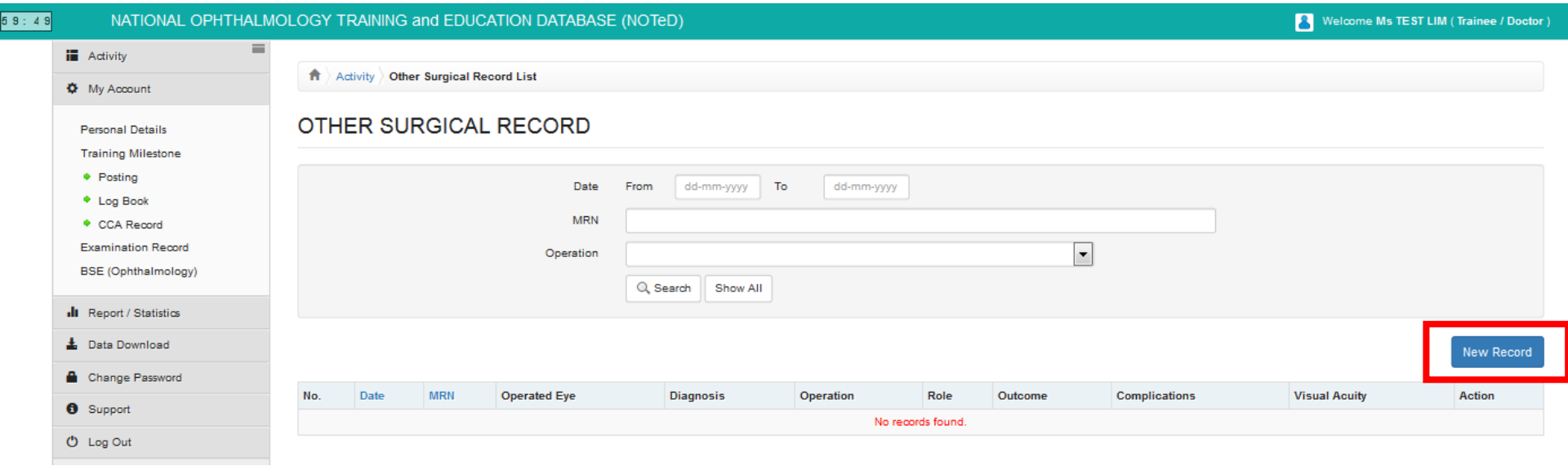
- Click 

to view/update/add Other Non Cataract Surgical Record which you have performed / supervised / observed / assisted



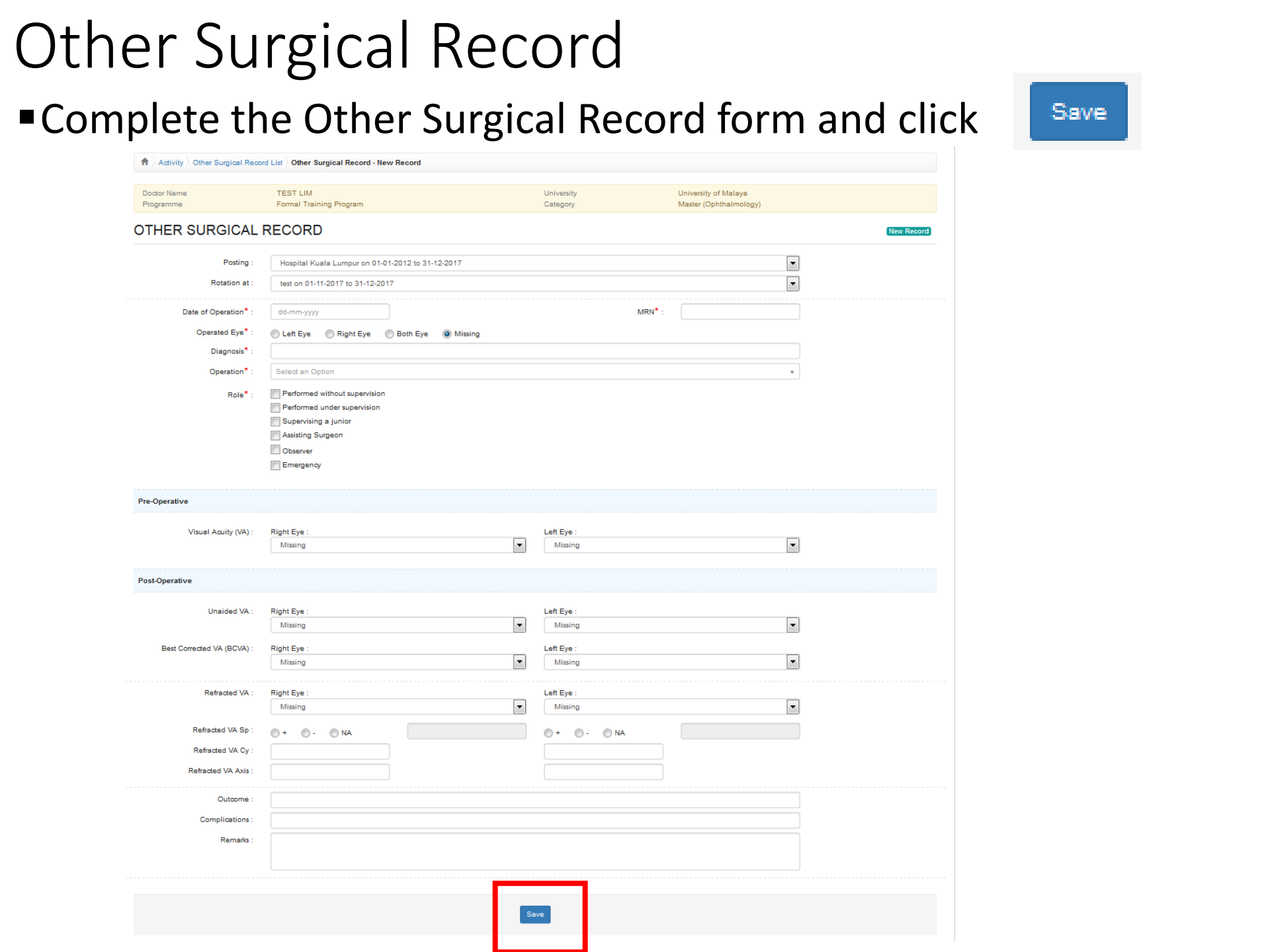
Other Surgical Record

- Click **New Record** to add new cataract surgical record which you have performed / supervised / observed / assisted



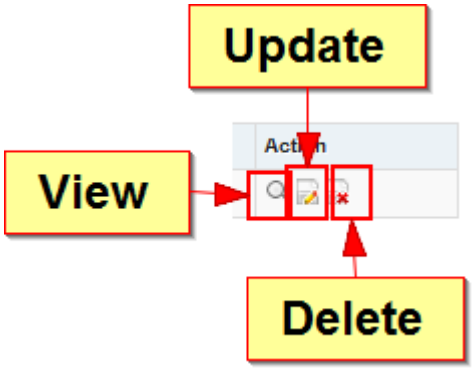
Other Surgical Record

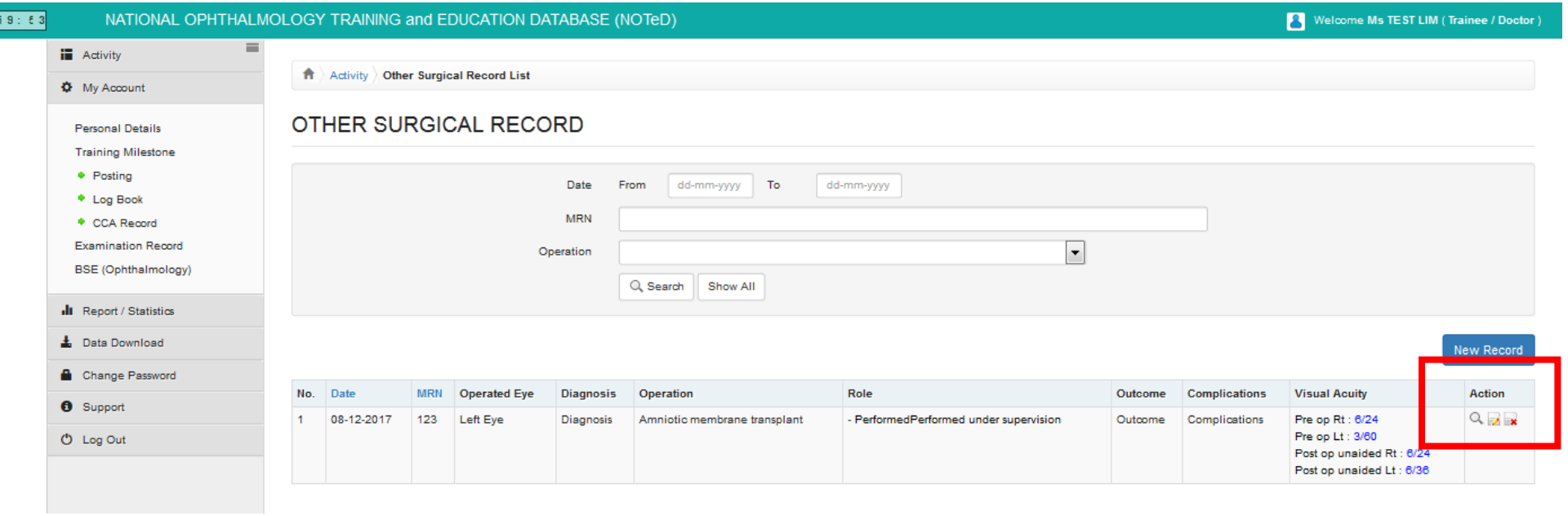
- Complete the Other Surgical Record form and click



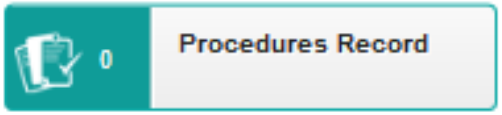
Other Surgical Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record





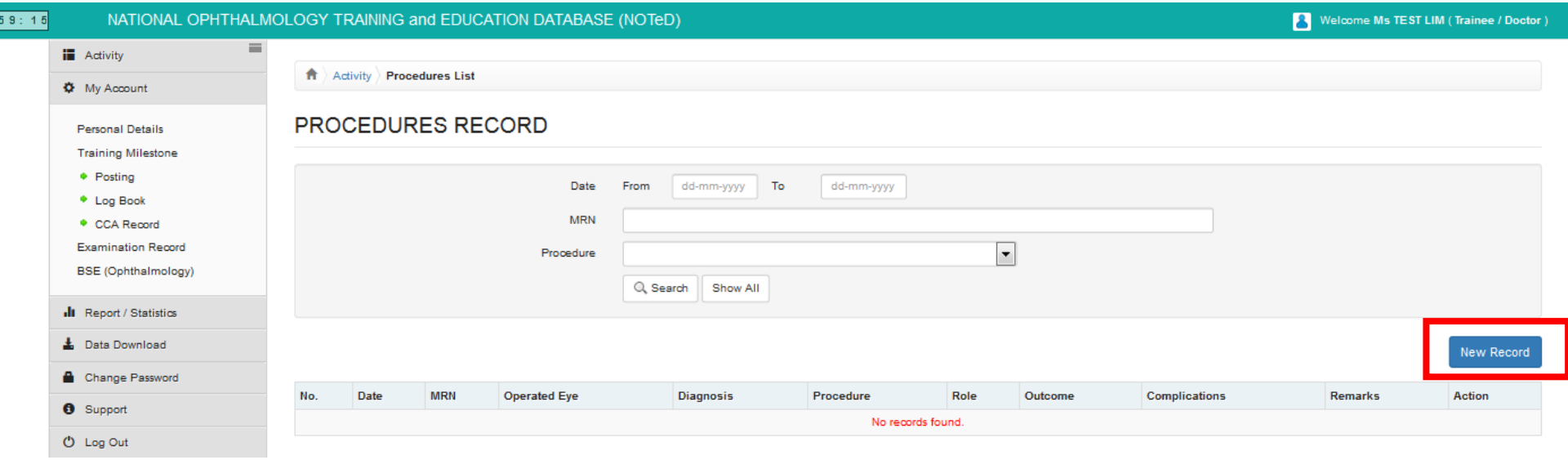
Procedures Record

- Click 

to view/update/add Procedures Record which you have performed / supervised / observed / assisted

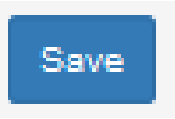
Procedures Record

- Click **New Record** to add new cataract surgical record which you have performed / supervised / observed / assisted



Procedures Record

- Complete the Procedures Record form and click



Activity › Procedures List › **Procedures - New Record**

Doctor Name	TEST LIM	University	University of Malaya
Programme	Formal Training Program	Category	Master (Ophthalmology)

PROCEDURES RECORD

New Record

Posting : Hospital Kuala Lumpur on 01-01-2012 to 31-12-2017

Rotation at : test on 01-11-2017 to 31-12-2017

Operated Date* : dd-mm-yyyy

MRN* :

Operated Eye* : ○ Left Eye ○ Right Eye ○ Both Eye ◉ Missing

Diagnosis* :

Procedure* :

Role* :
- ☐ Performed without supervision
- ☐ Performed under supervision
- ☐ Supervising a junior
- ☐ Assisting Surgeon
- ☐ Observer

Outcome :

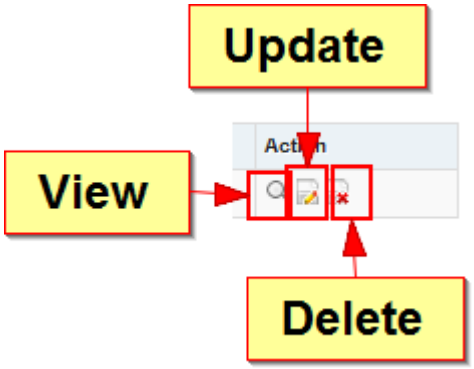
Complications :

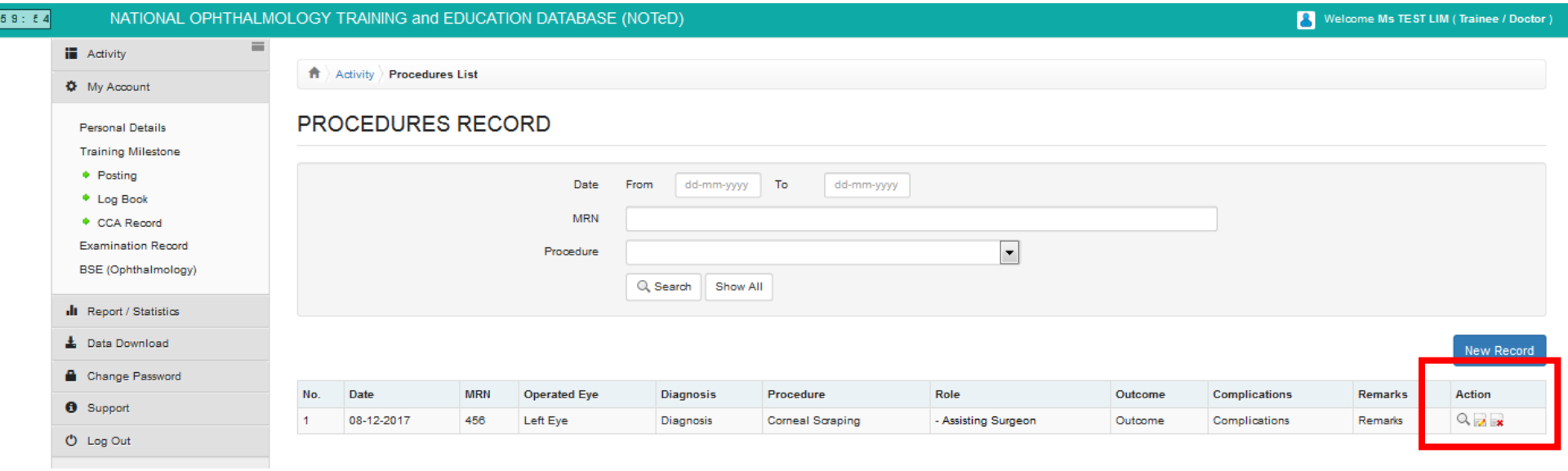
Remarks :

Save

Procedures Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

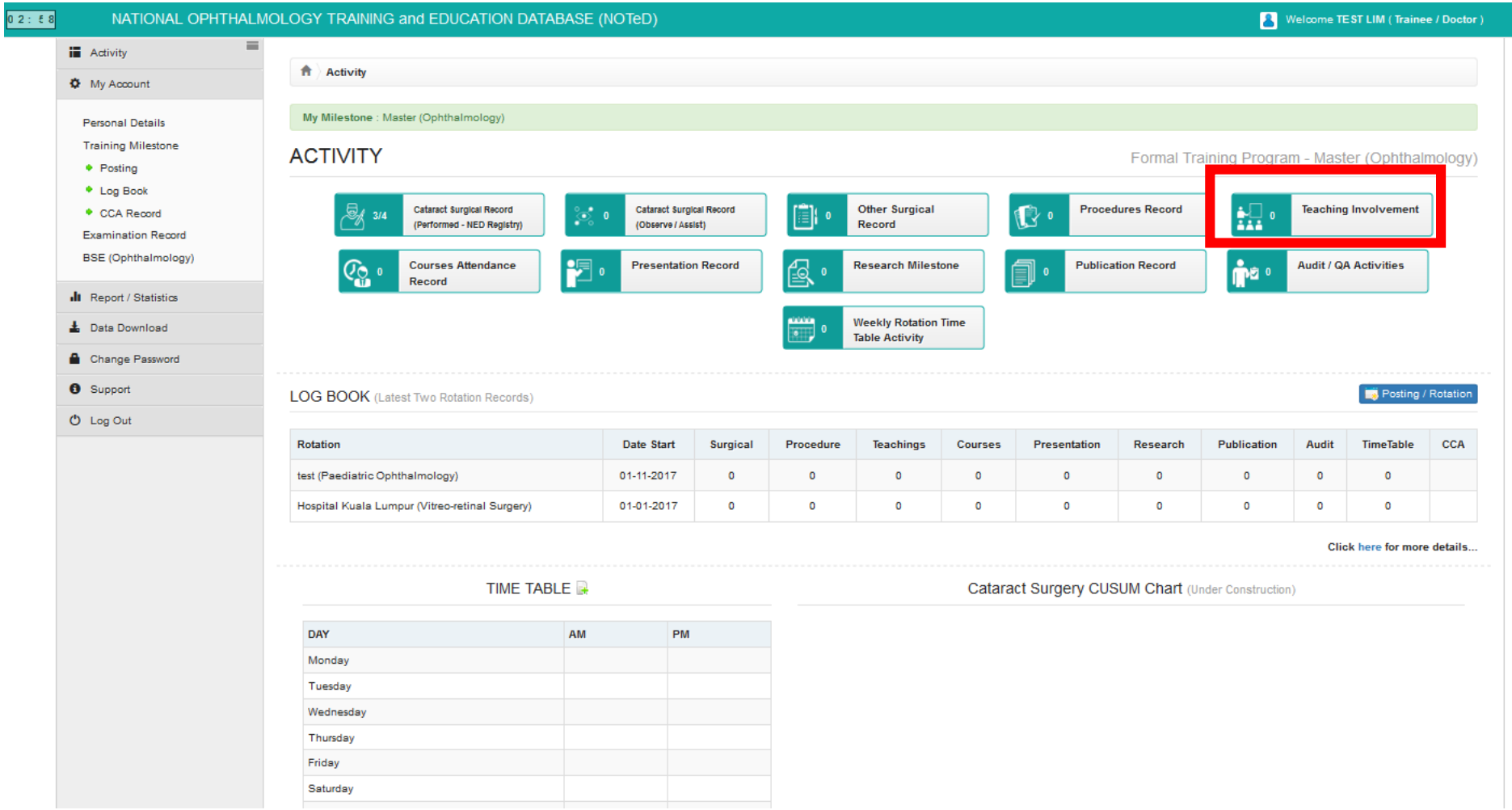




Teaching Involvement

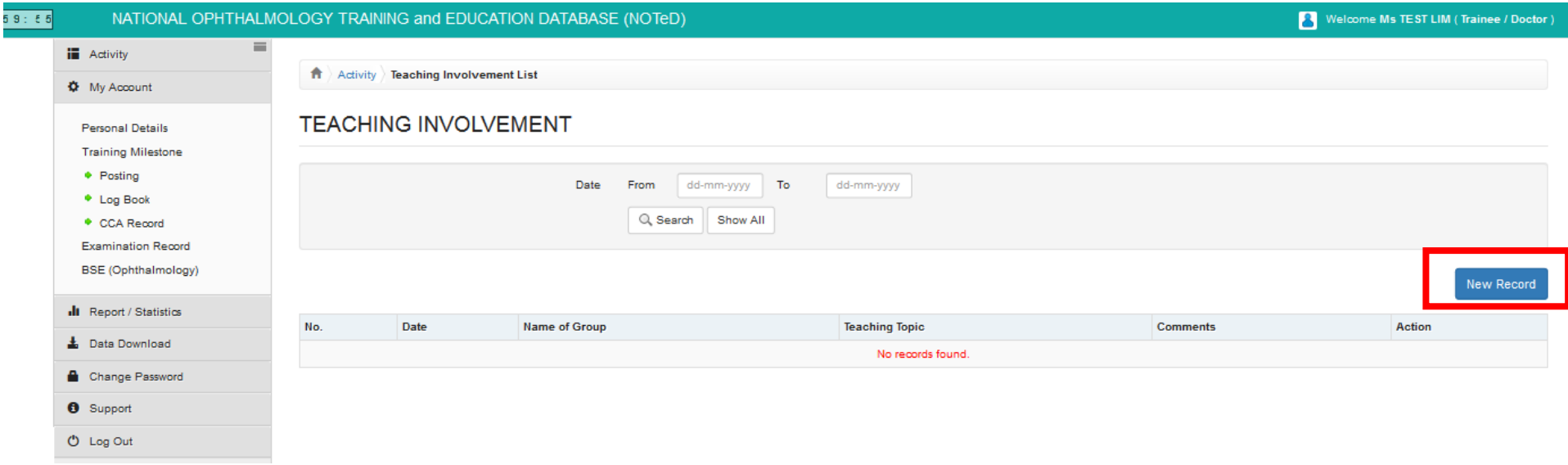
- Click

to view/update/add your Teaching involvement Records



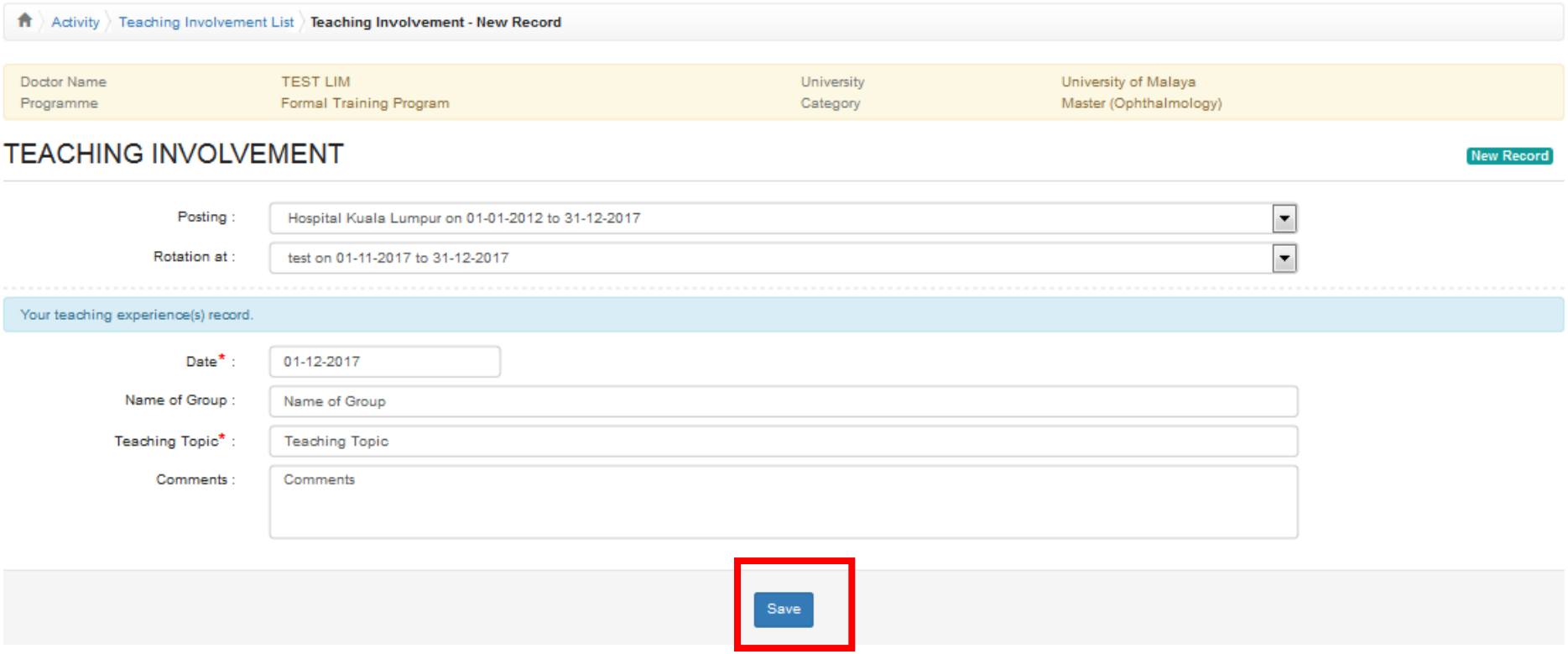
Teaching Involvement

- Click **New Record** to add your new teaching involvement record



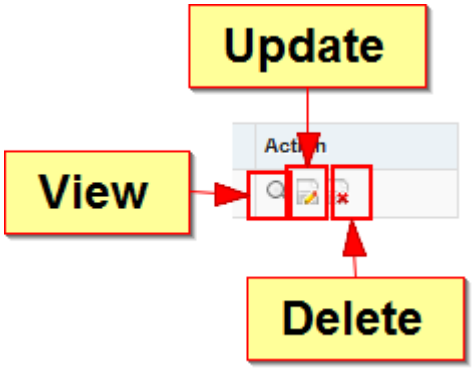
Teaching Involvement

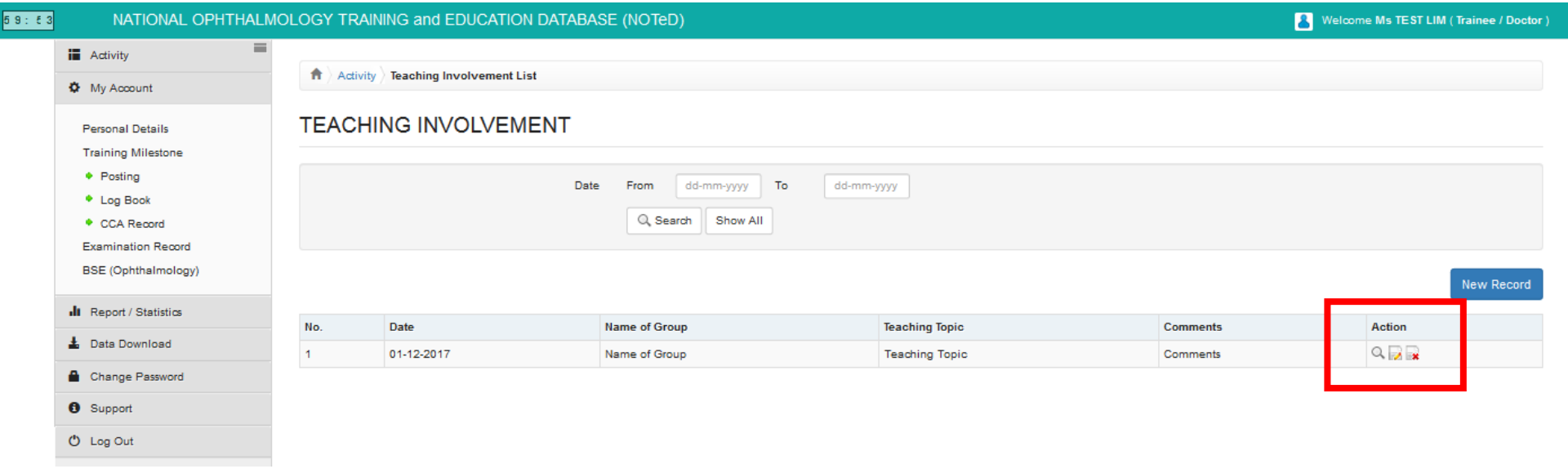
- Complete the teaching involvement form and click Save



Teaching Involvement

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

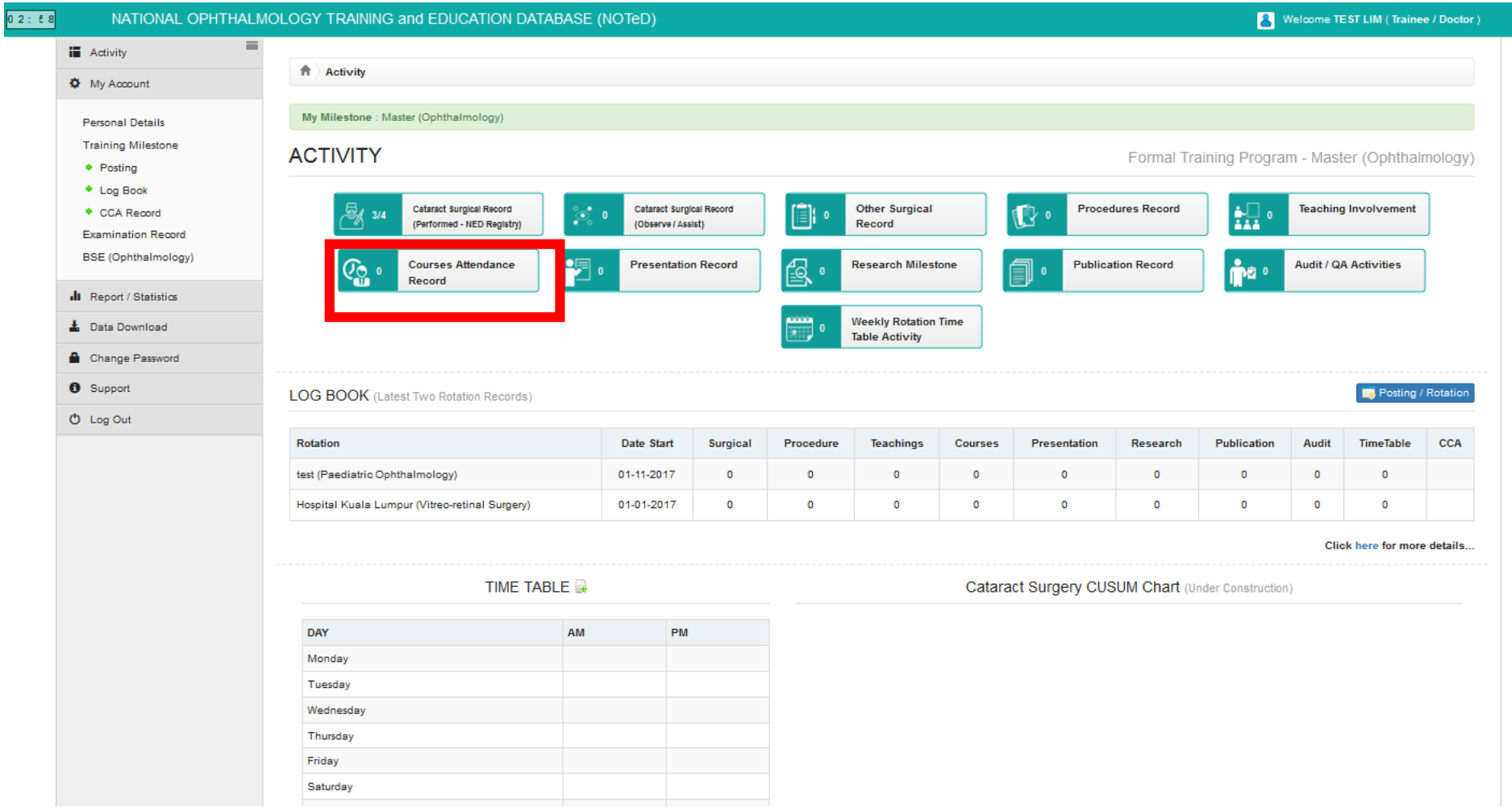




Course Attendance Record

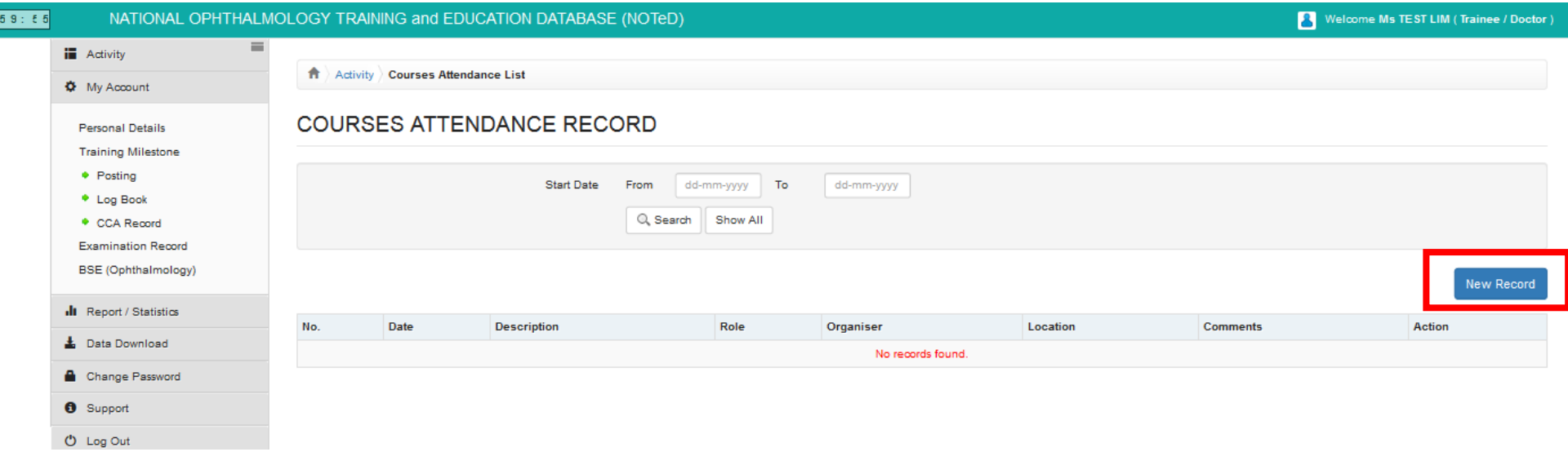
- Click

to view/update/add your Course Attendance Records

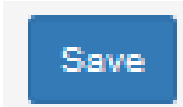


Course Attendance Record

- Click **New Record** to add your new course attendance record



Course Attendance Record

- Complete the course attendance form and click 

- If you are a presenter, kindly complete the Presentation details section. The presentation record will auto appear in Presentation Record too.

Activity > Courses Attendance List > **Courses Attendance - New Record**

Doctor Name	TEST LIM	University	University of Malaya
Programme	Formal Training Program	Category	Master (Ophthalmology)

COURSES ATTENDANCE

New Record

Posting : Hospital Kuala Lumpur on 01-01-2012 to 31-12-2017

Rotation at : test on 01-11-2017 to 31-12-2017

Courses / Conferences attended during this period of training. This can include courses on audit, management or other relevant skills.

Start Date* : 24-11-2017 End Date : 26-11-2017

Description of course* : Description of course

Role* :
- [x] Presenter
- [x] Participant
- [ ] Organising committee
- [ ] Session Chairperson
- [ ] Judge
- [ ] Others, specify

Presentation details : + Add

No.	Date	Description of Presentation	Presentation Medium	Merit points	
1	25-11-2017	Description of Presentation	Poster Presentation	2	Remove

Organiser : Organiser

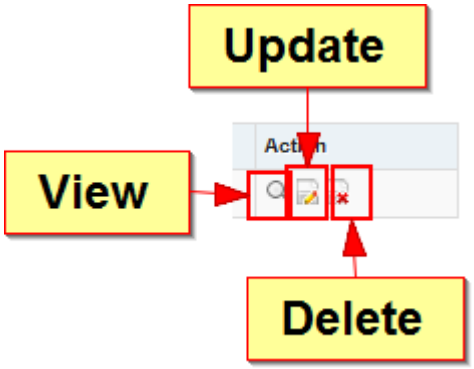
Location : Location

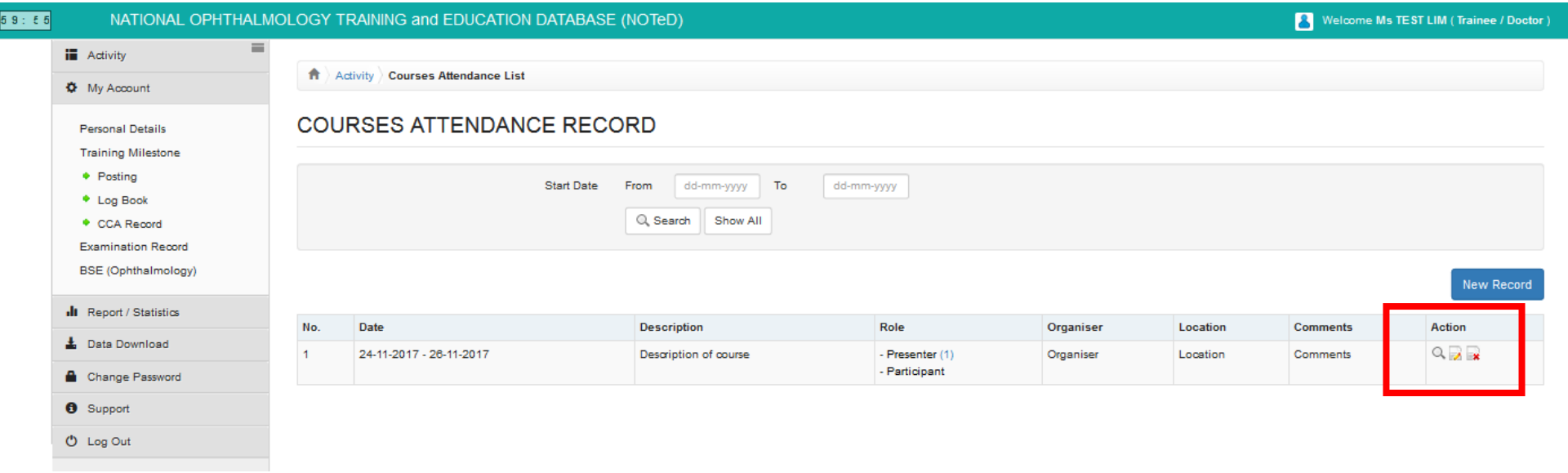
Comments : Comments

Save

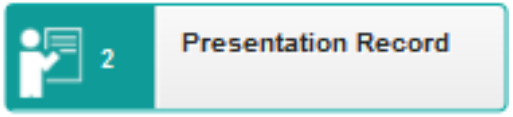
Course Attendance Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record





Presentation Record

- Click 

to view/update/add your Presentation Records

NATIONAL OPHTHALMOLOGY TRAINING and EDUCATION DATABASE (NOTeD)

Welcome TEST LIM (Trainee / Doctor)

- Activity
- My Account
  - Personal Details
  - Training Milestone
    - Posting
    - Log Book
    - CCA Record
  - Examination Record
  - BSE (Ophthalmology)
- Report / Statistics
- Data Download
- Change Password
- Support
- Log Out

Activity

My Milestone : Master (Ophthalmology)

ACTIVITY

Formal Training Program - Master (Ophthalmology)

- 3/4 Cataract Surgical Record (Performed - NED Registry)
- 0 Cataract Surgical Record (Observe / Assist)
- 0 Other Surgical Record
- 0 Procedures Record
- 0 Teaching Involvement
- 0 Courses Attendance Record
- 0 Presentation Record
- 0 Research Milestone
- 0 Publication Record
- 0 Audit / QA Activities
- 0 Weekly Rotation Time Table Activity

LOG BOOK (Latest Two Rotation Records)

Posting / Rotation

Rotation	Date Start	Surgical	Procedure	Teachings	Courses	Presentation	Research	Publication	Audit	TimeTable	CCA
test (Paediatric Ophthalmology)	01-11-2017	0	0	0	0	0	0	0	0	0	
Hospital Kuala Lumpur (Vitreo-retinal Surgery)	01-01-2017	0	0	0	0	0	0	0	0	0	

Click here for more details...

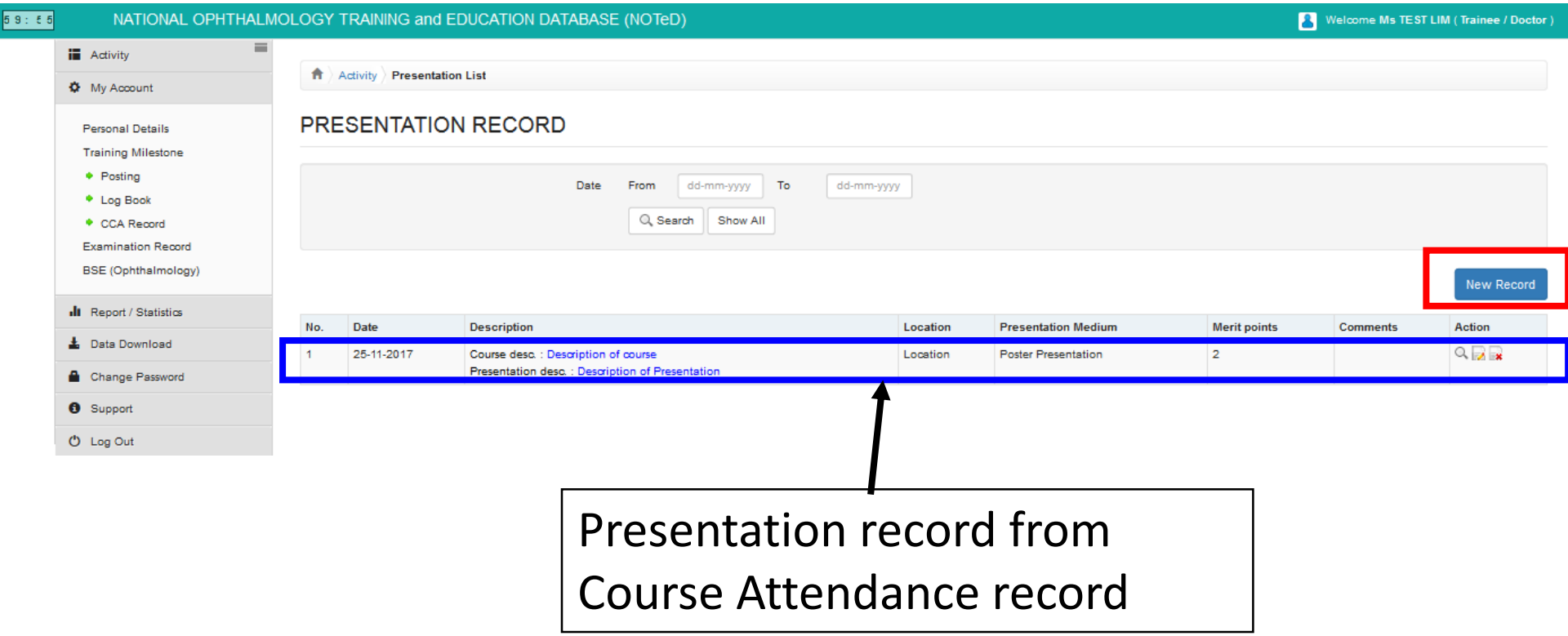
TIME TABLE

DAY	AM	PM
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

Cataract Surgery CUSUM Chart (Under Construction)

Presentation Record

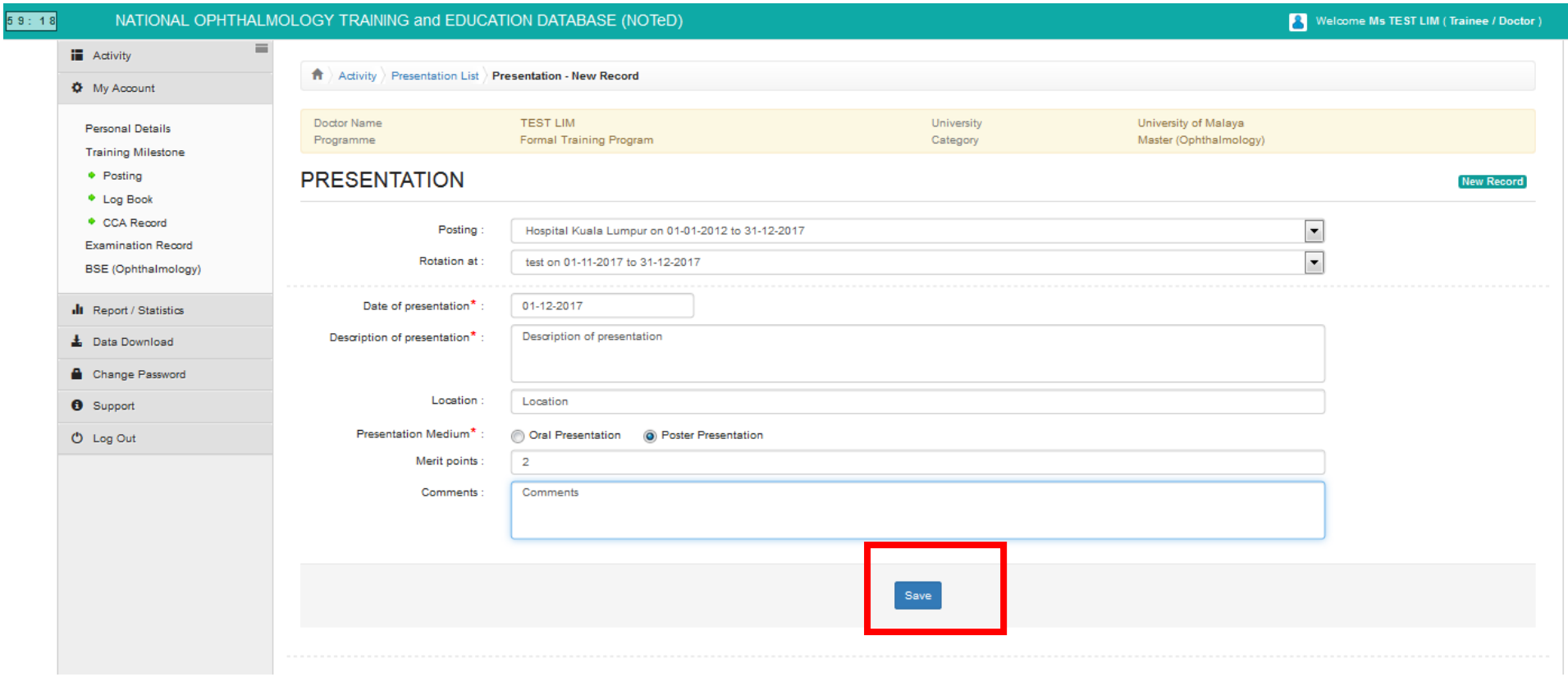
- If you've entered your presentation record via Course Attendance page, it will appear in the Presentation Record list
- Click New Record to add new Presentation record.



Presentation record from Course Attendance record

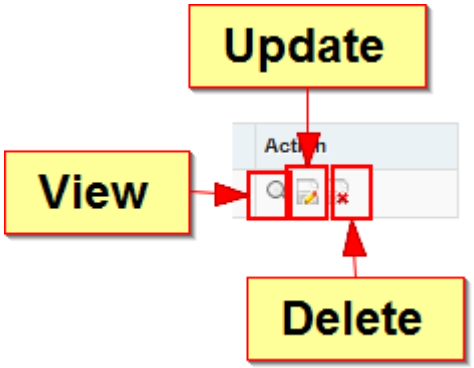
Presentation Record

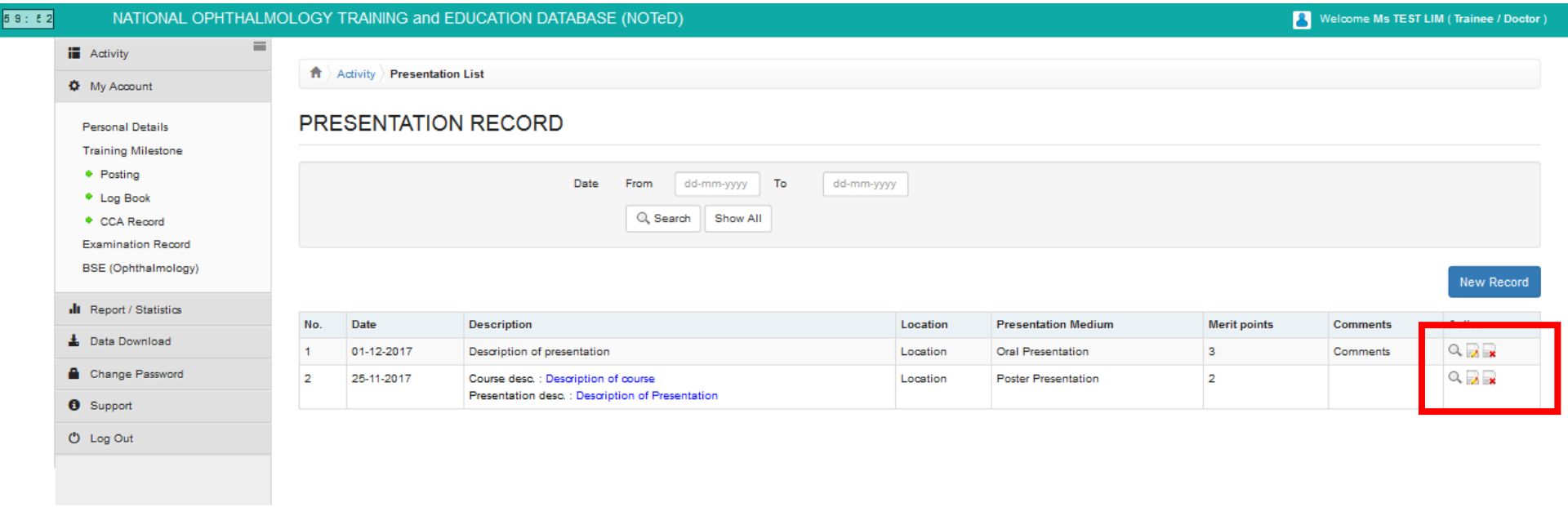
- Complete the Presentation Record form and click



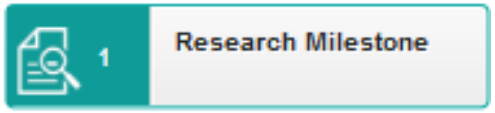
Presentation Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

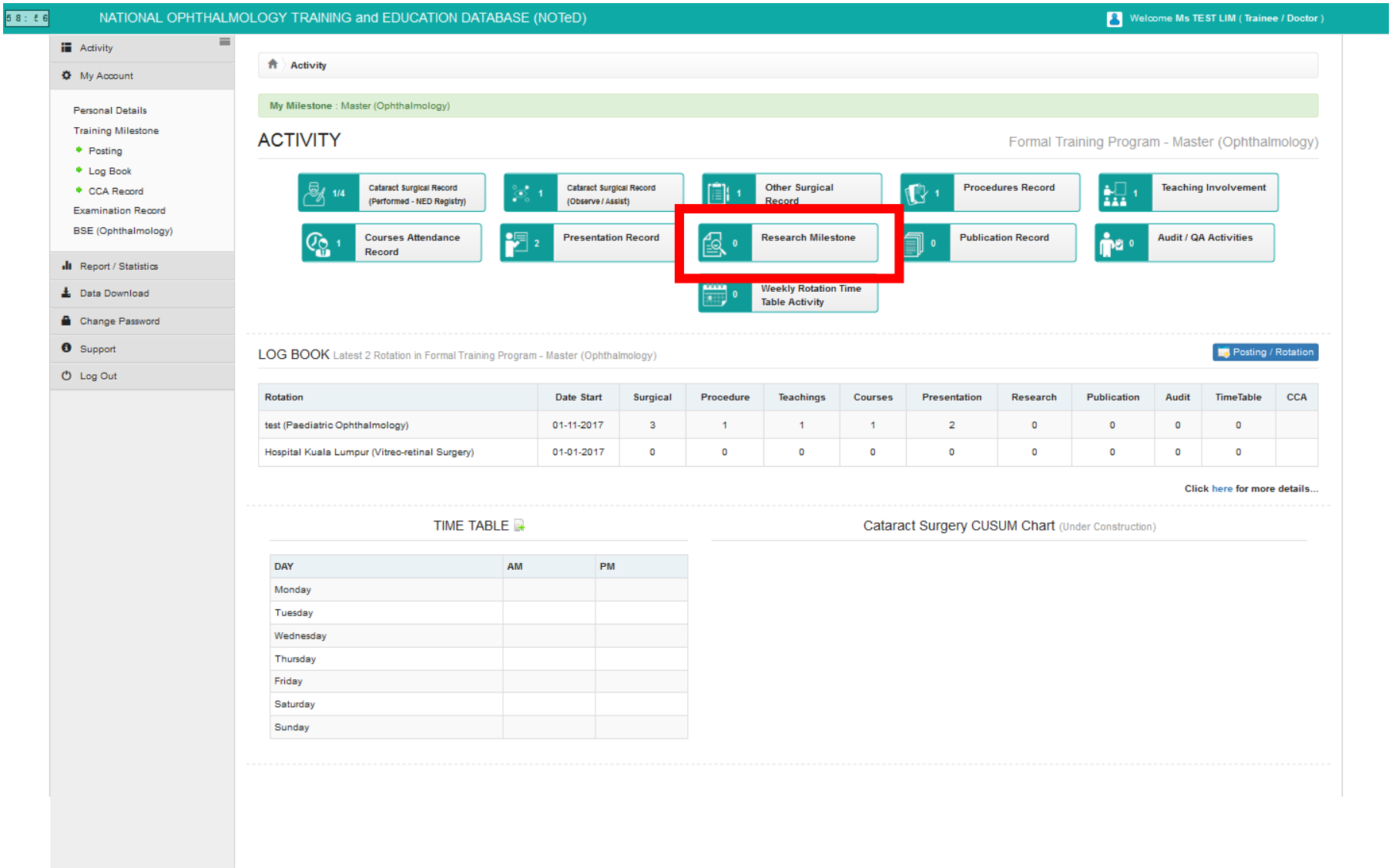




Research Milestone Record

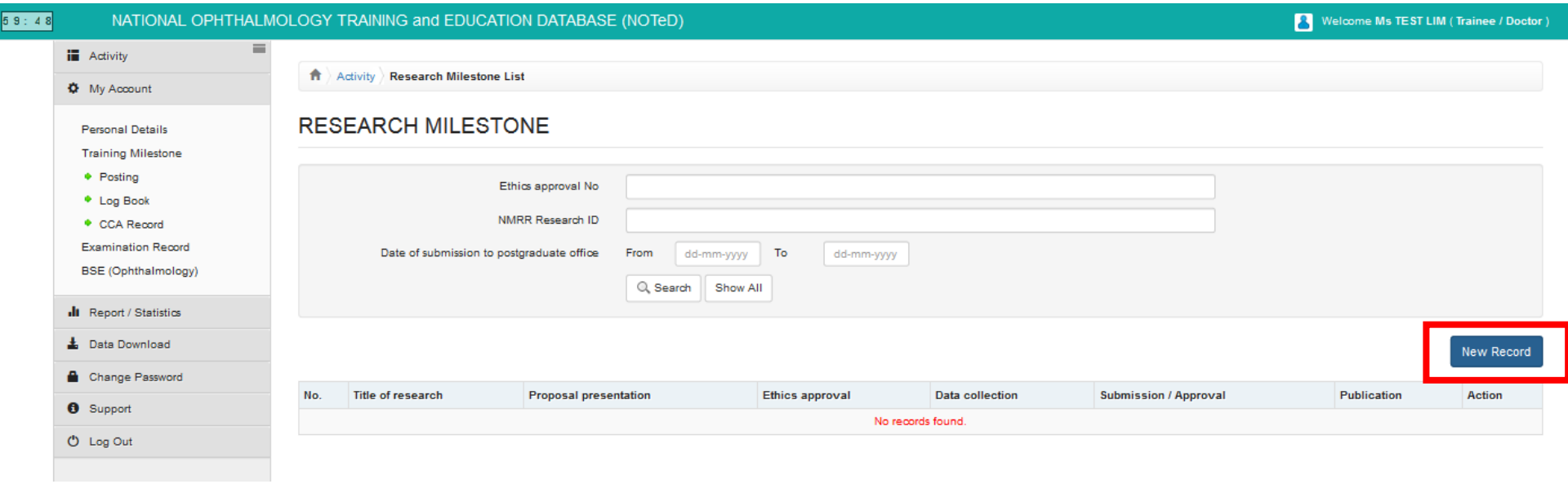
- Click 

to view/update/add your research milestone Record



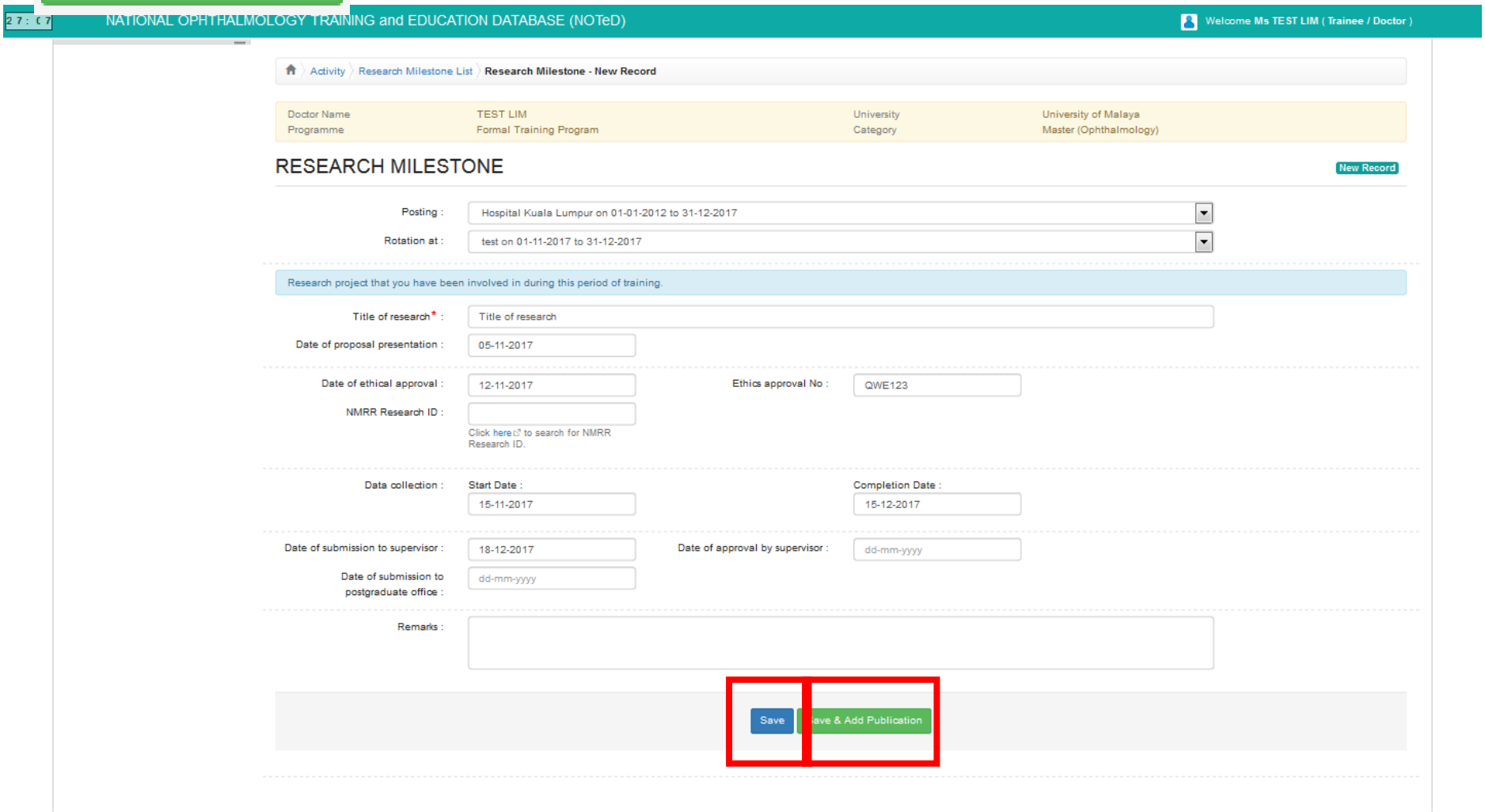
Research Milestone Record

- Click **New Record** to add new research milestone record.



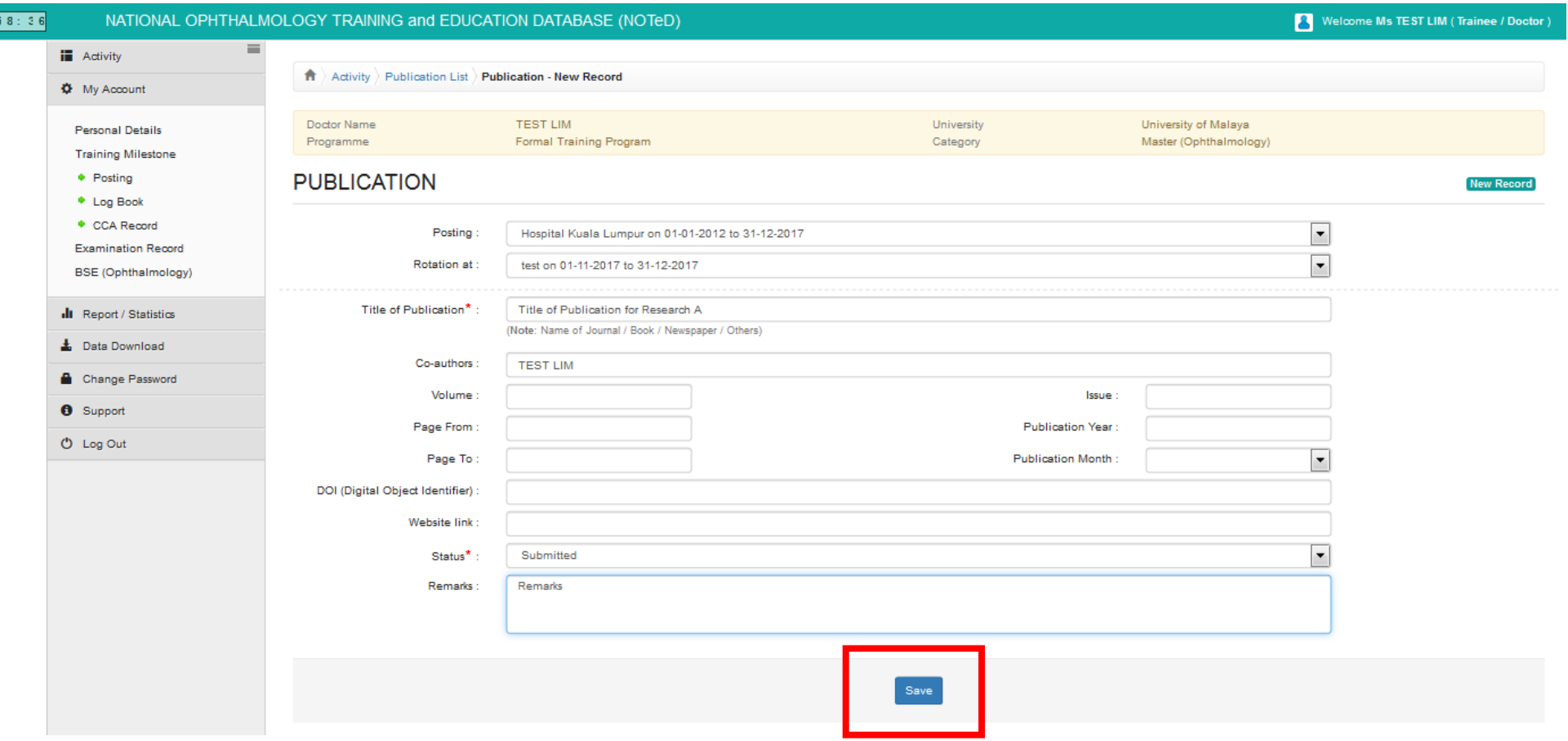
Research Milestone Record

- Complete the Research Milestone Record form and click **Save**
- If there are any publication from the research, please click **Save & Add Publication**

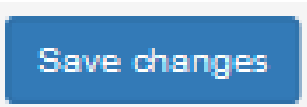


Research Milestone Record – add publication

- Complete the Publication Record form and click

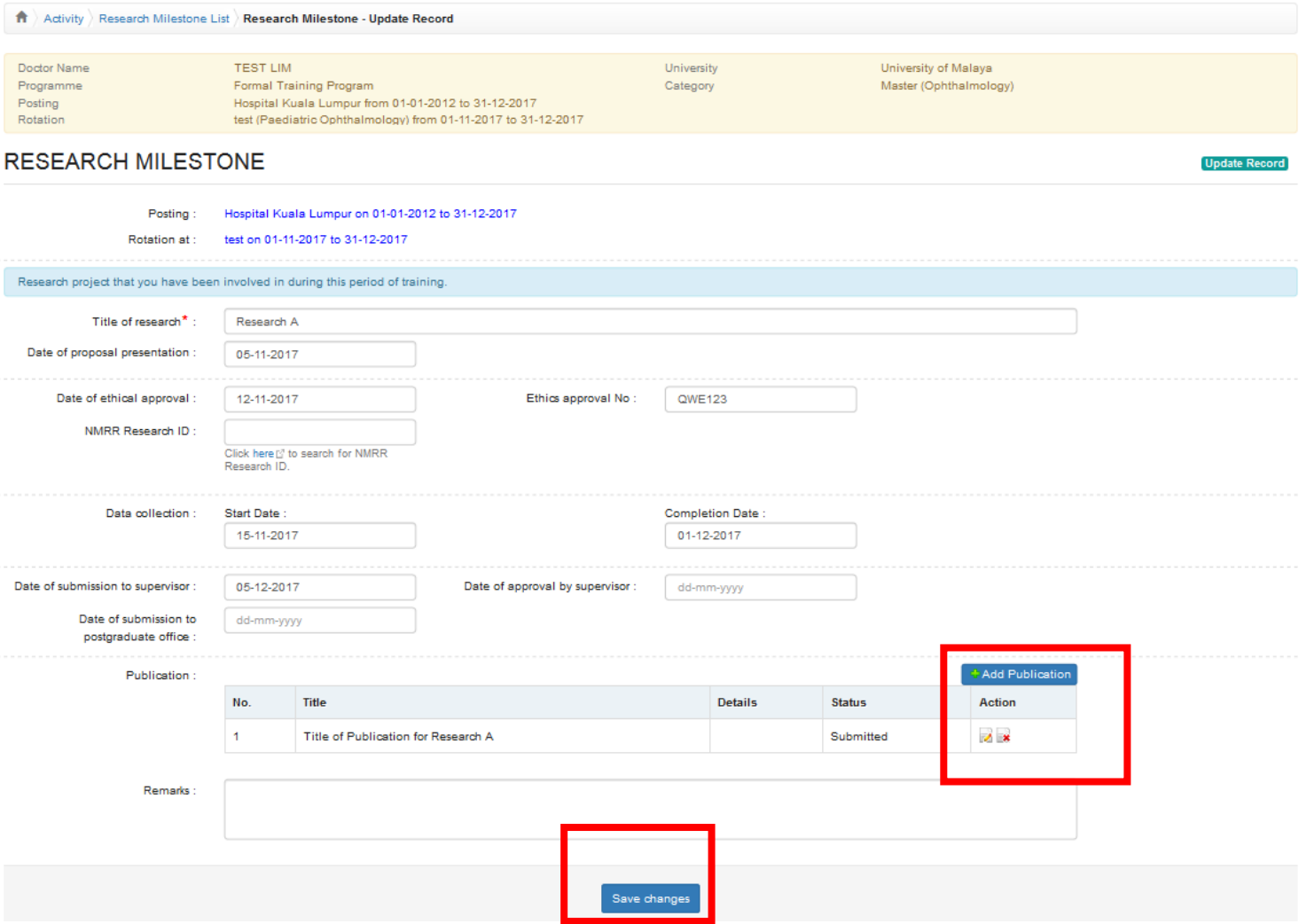


Research Milestone Record

- Review and save Research Milestone form and click 

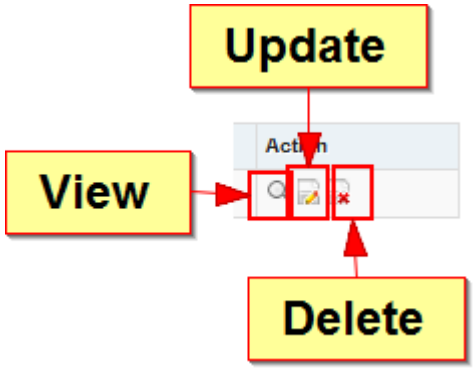
- Click button to update existing publication record, button to delete existing publication record or

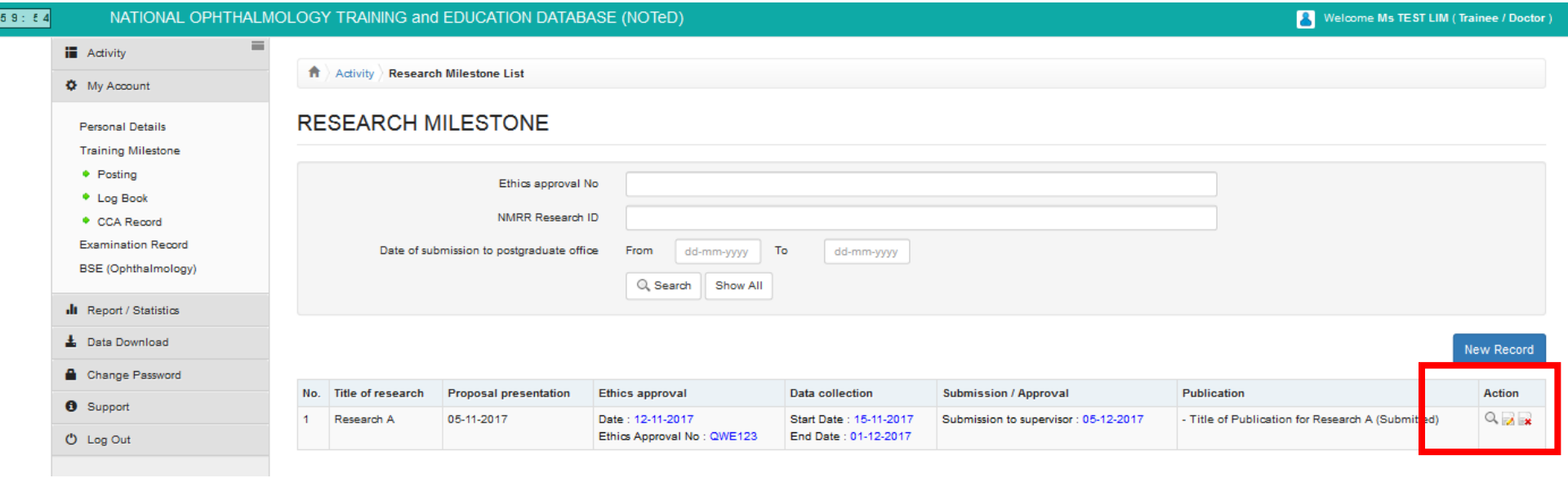
to add new publication record



Research Milestone Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record





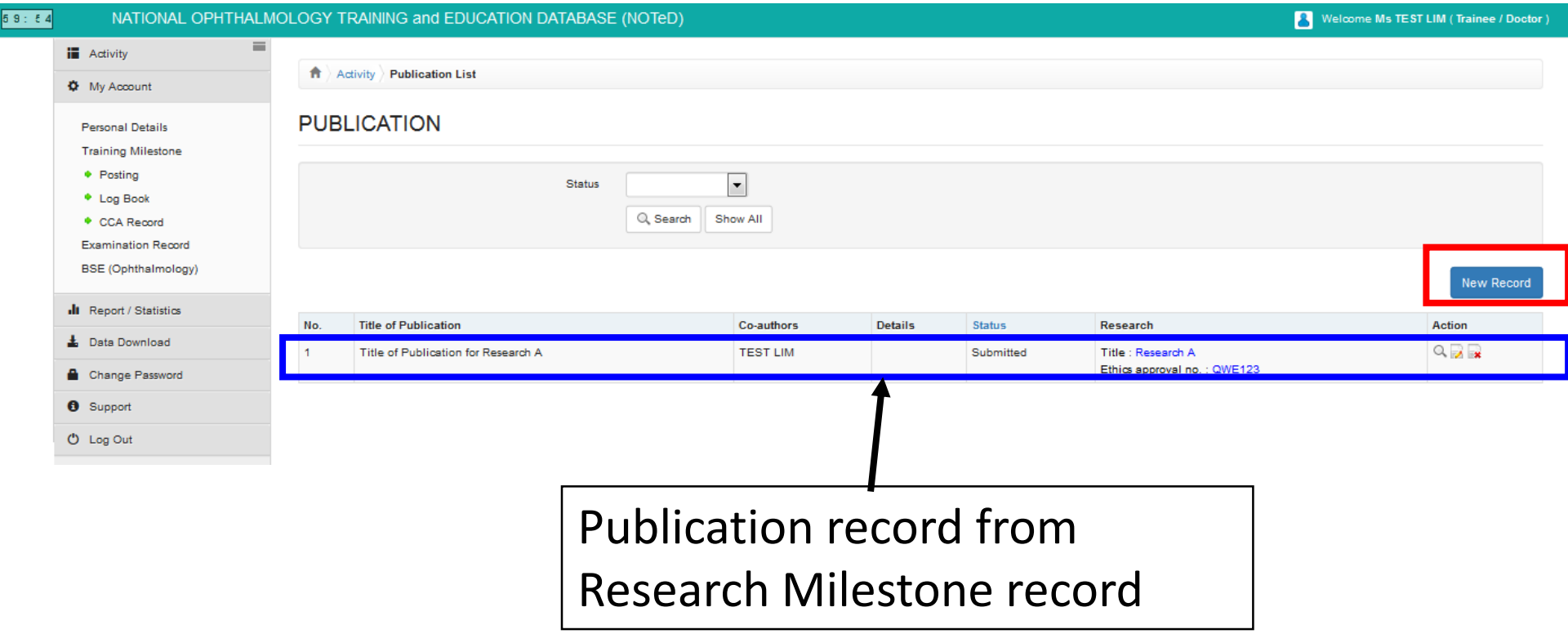
Publication Record

- Click

to view/update/add your publication Records

Publication Record

- If you've entered your publication record via Research Milestone page, it will appear in the publication Record list
- Click New Record to add new publication record.



Publication record from Research Milestone record

Publication Record

- Complete the Publication Record form and click

Activity › Publication List › **Publication - New Record**

Doctor Name	TEST LIM	University	University of Malaya
Programme	Formal Training Program	Category	Master (Ophthalmology)

PUBLICATION

New Record

Posting : Hospital Kuala Lumpur on 01-01-2012 to 31-12-2017

Rotation at : test on 01-11-2017 to 31-12-2017

Title of Publication* : Title of Publication Name of Journal

(Note: Name of Journal / Book / Newspaper / Others)

Co-authors :

Volume : Issue :

Page From : Publication Year :

Page To : Publication Month :

DOI (Digital Object Identifier) :

Website link :

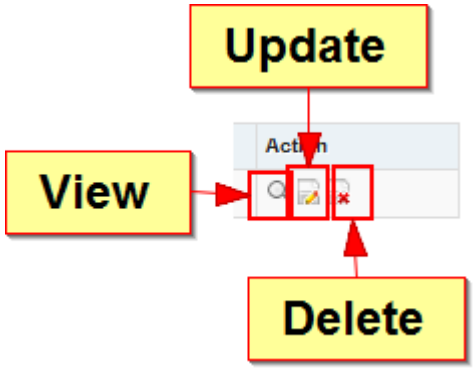
Status* : In Preparation

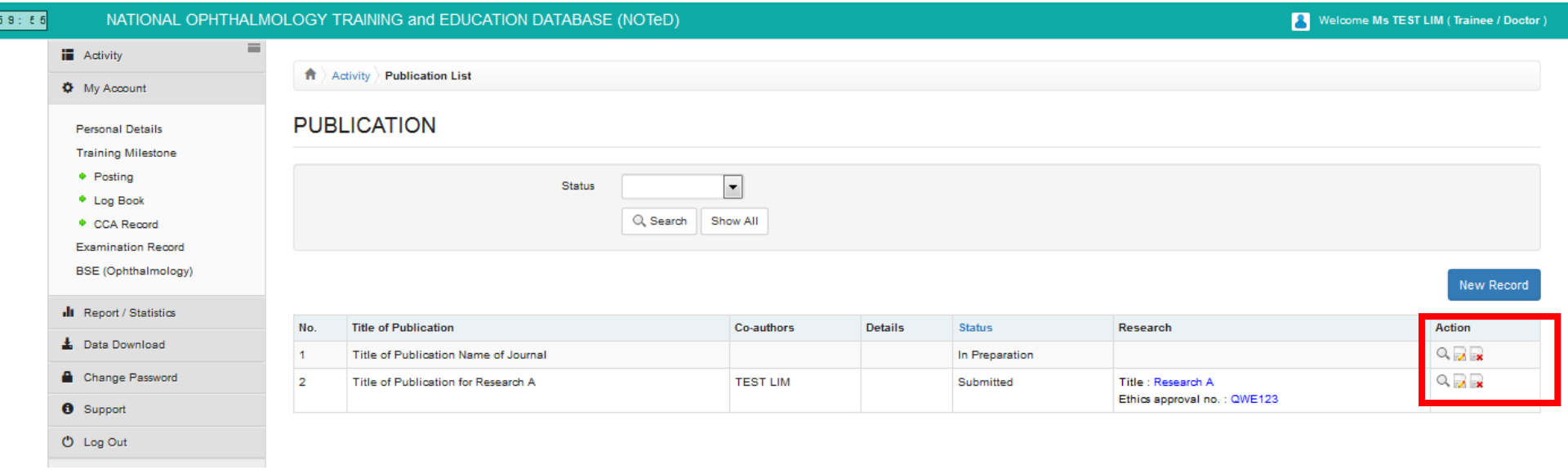
Remarks :

Save

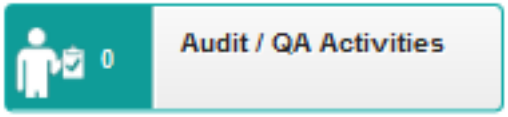
Publication Record

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

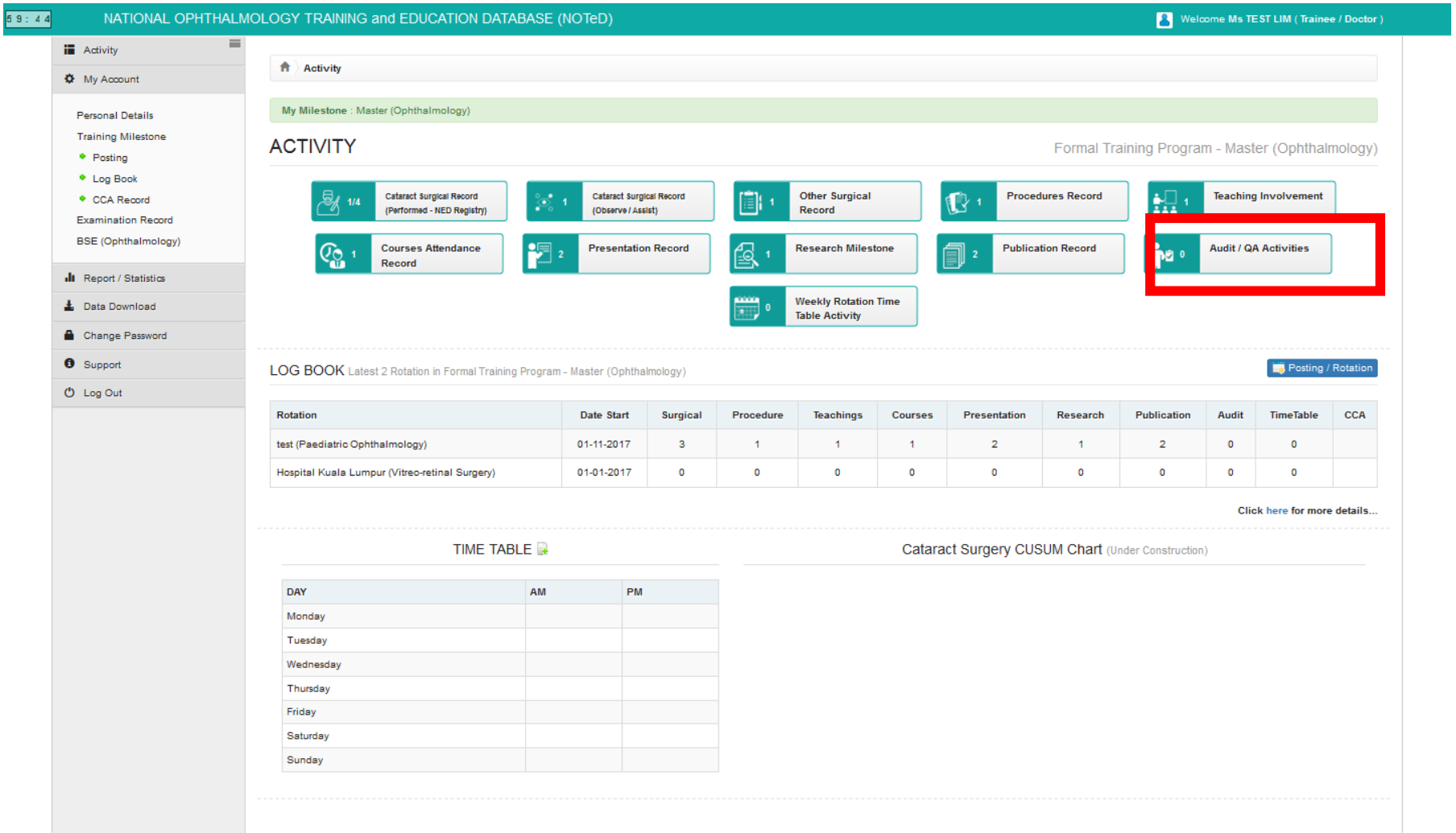




Audit / QA Activities

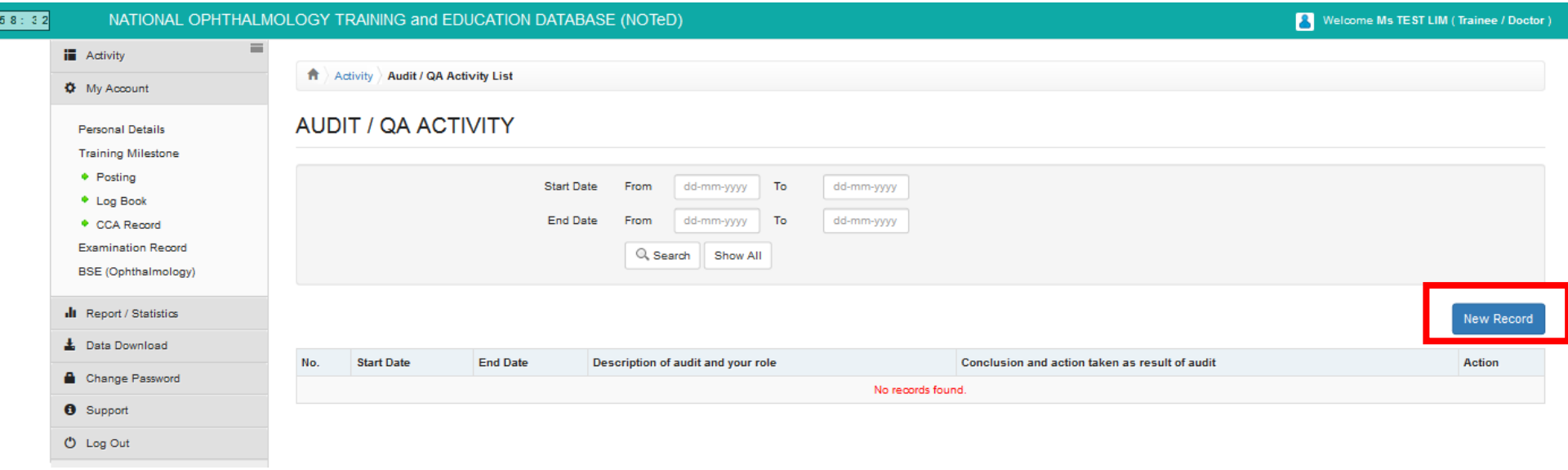
- Click 

to view/update/add your Audit / QA Activities Records



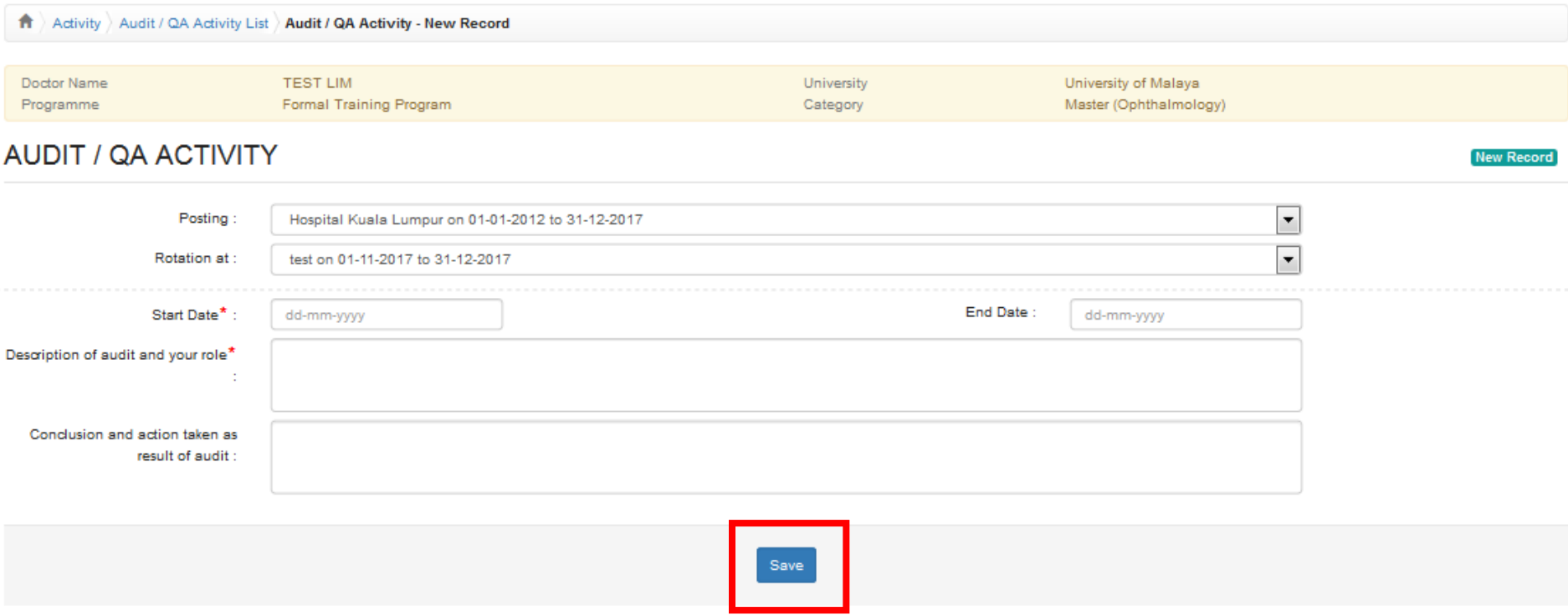
Audit / QA Activities

- Click **New Record** to add your new Audit / QA Activities record



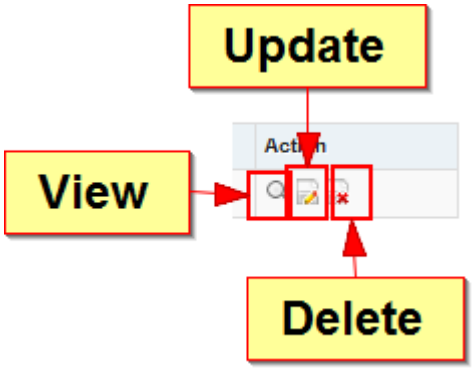
Audit / QA Activities

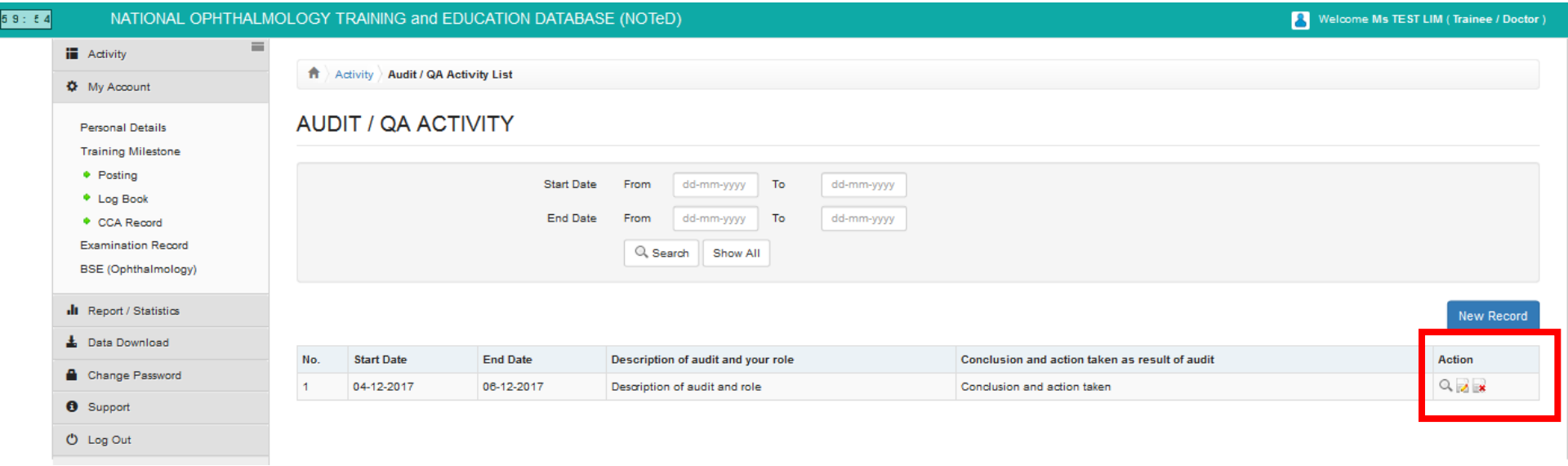
- Complete the Audit / QA Activities form and click Save



Audit / QA Activities

- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record

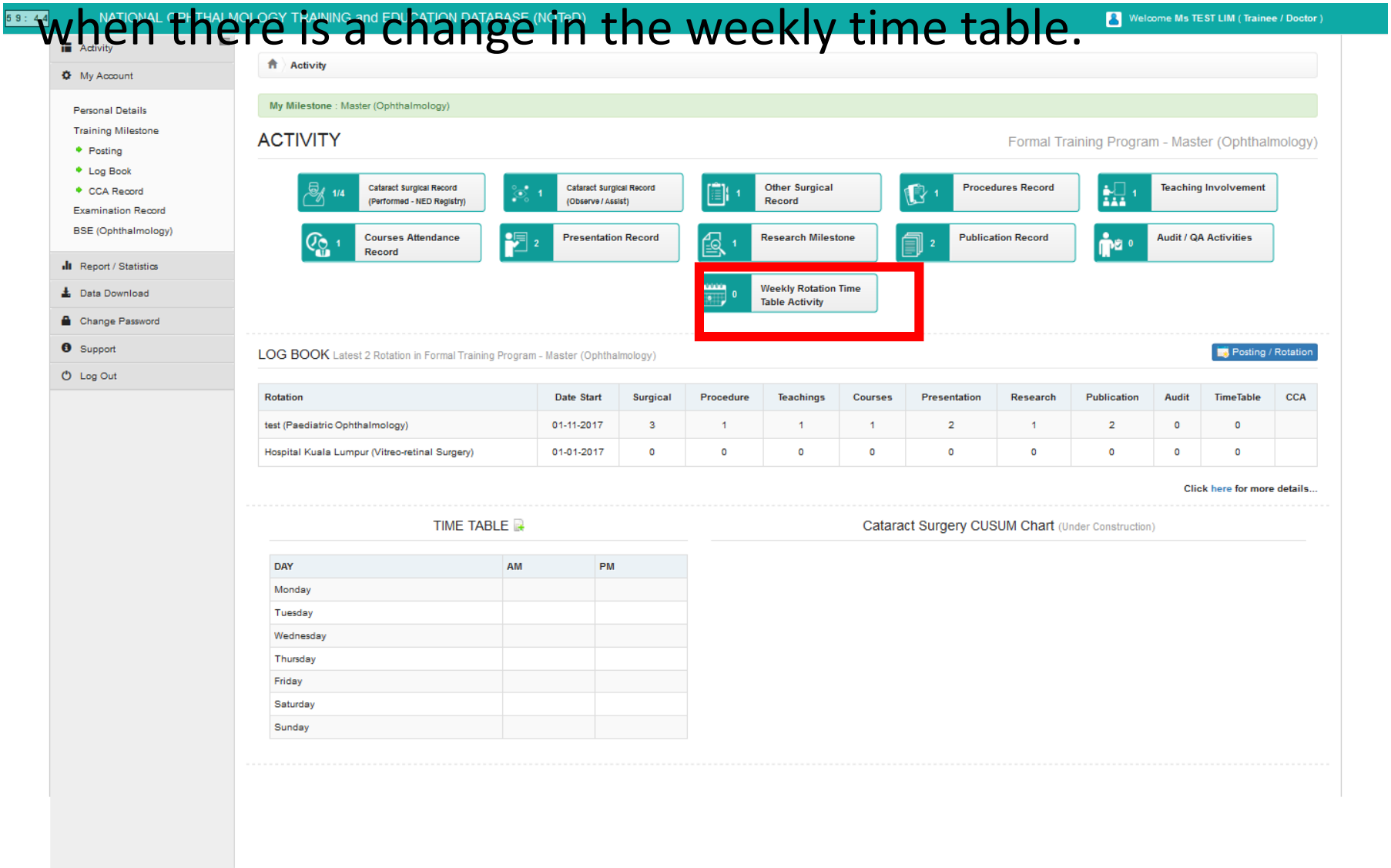




Weekly Rotation Time Table Activity

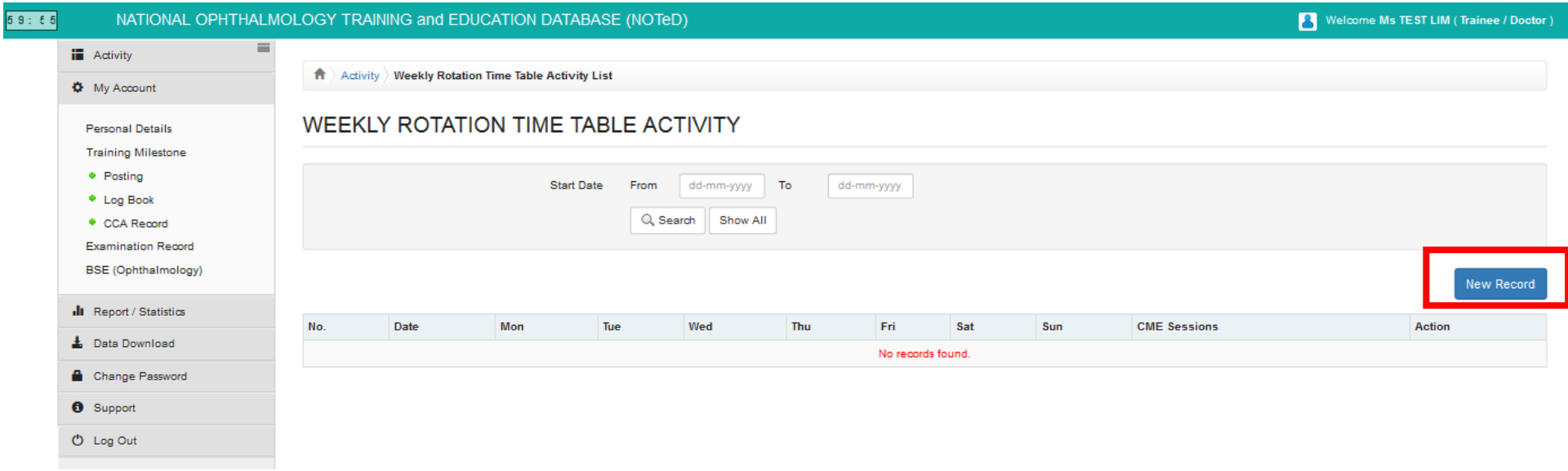
- Click

to view/update/add your weekly rotation time table activity. You only need to add another new record when there is a change in the weekly time table.



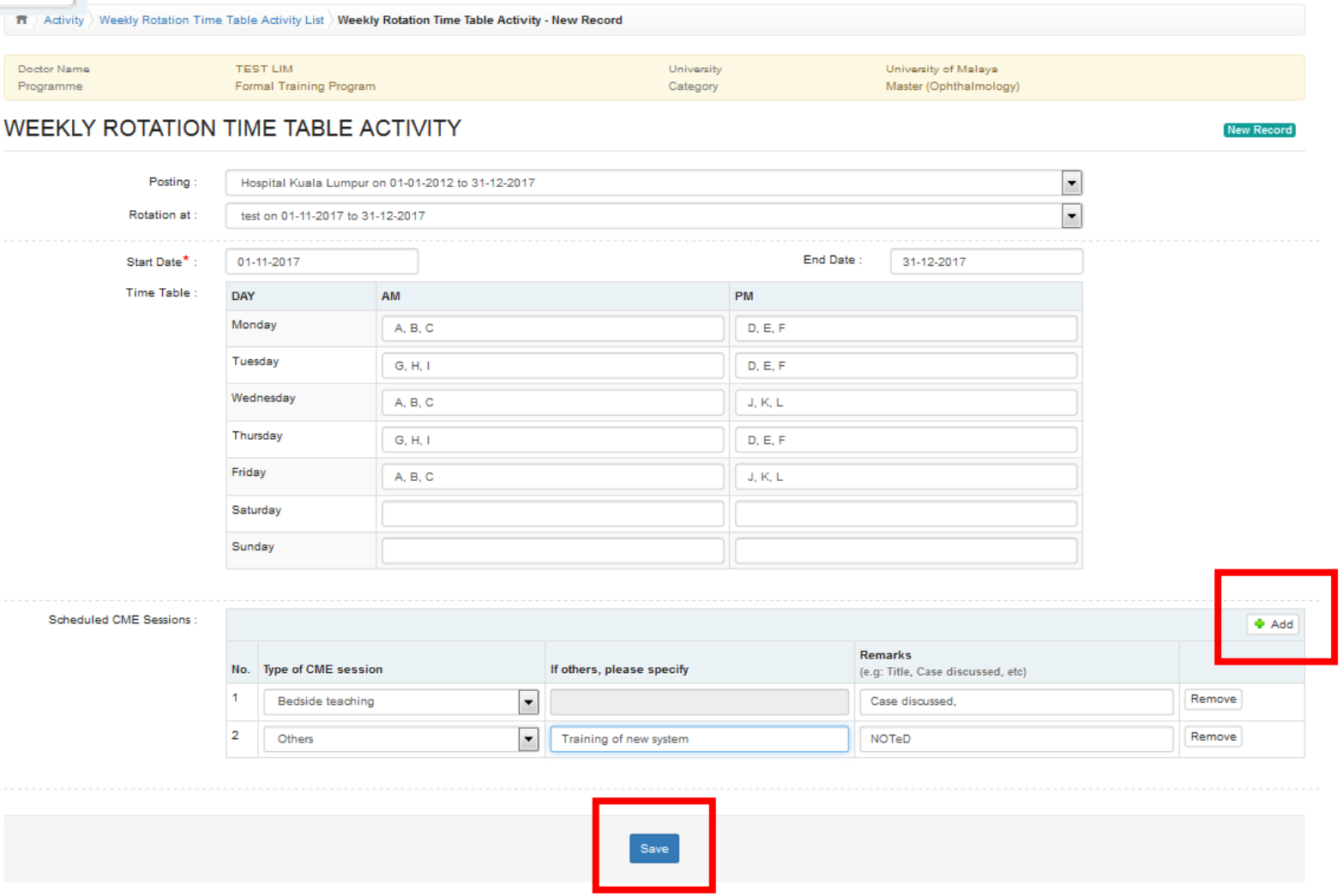
Weekly Rotation Time Table Activity

- Click **New Record** to add your new Weekly Rotation Time Table Activity record



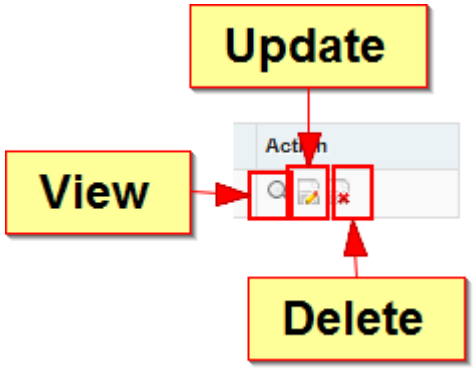
Weekly Rotation Time Table Activity

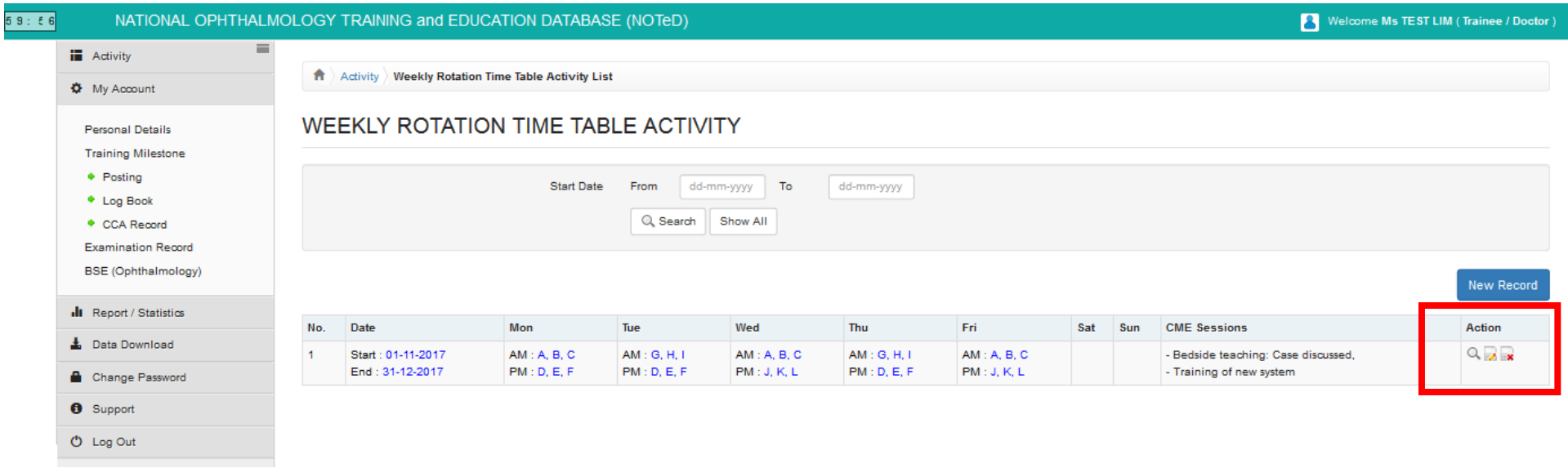
- Complete the Weekly Rotation Time Table Activity form and click Save
- Click Add at the Scheduled CME Sessions to add a new CME record



Weekly Rotation Time Table Activity

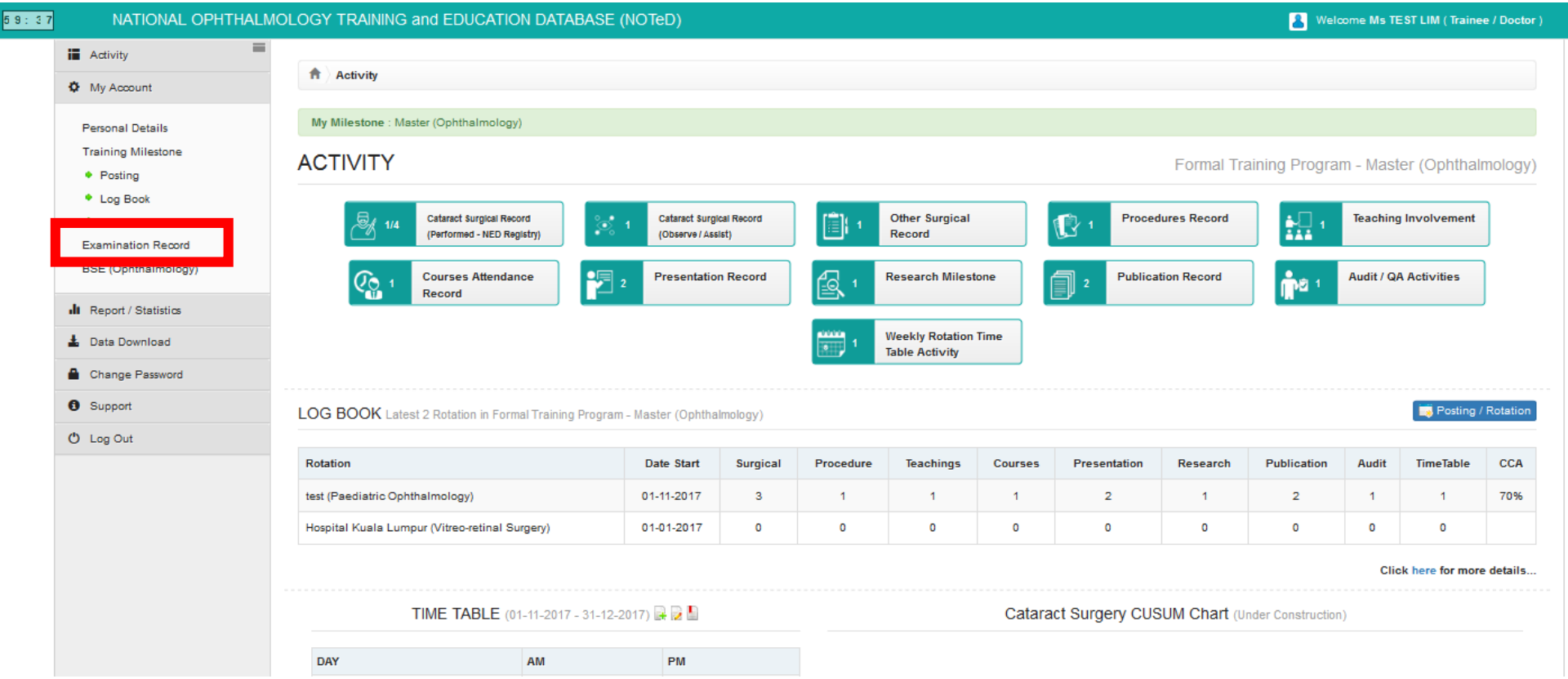
- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record





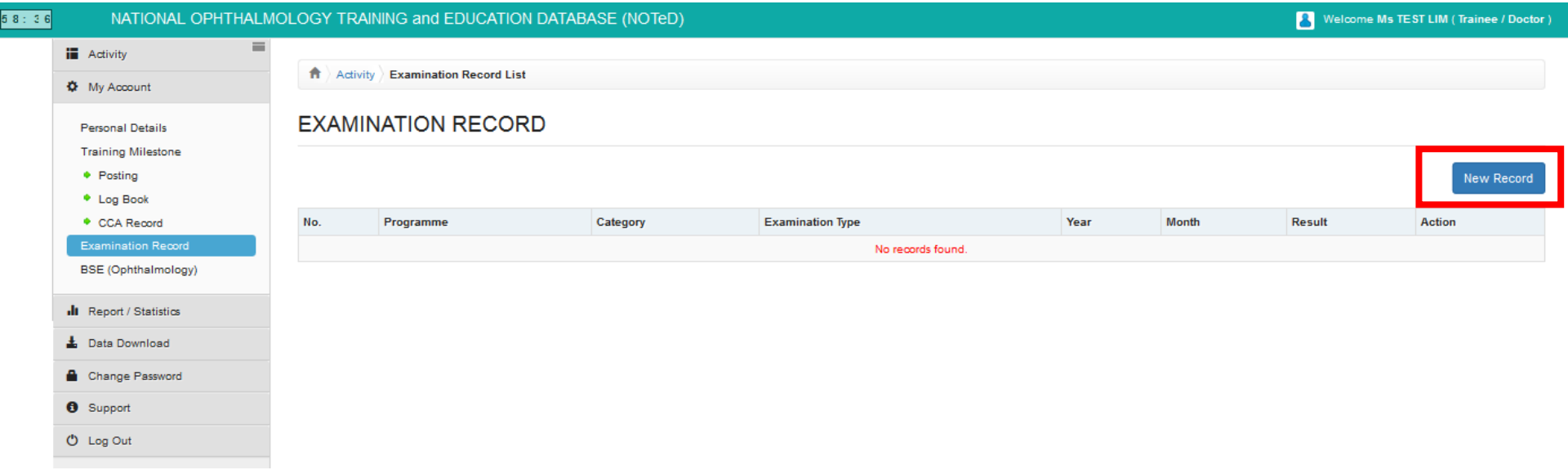
Examination Record

- At the left panel, click **Examination Record** to add your examination record history



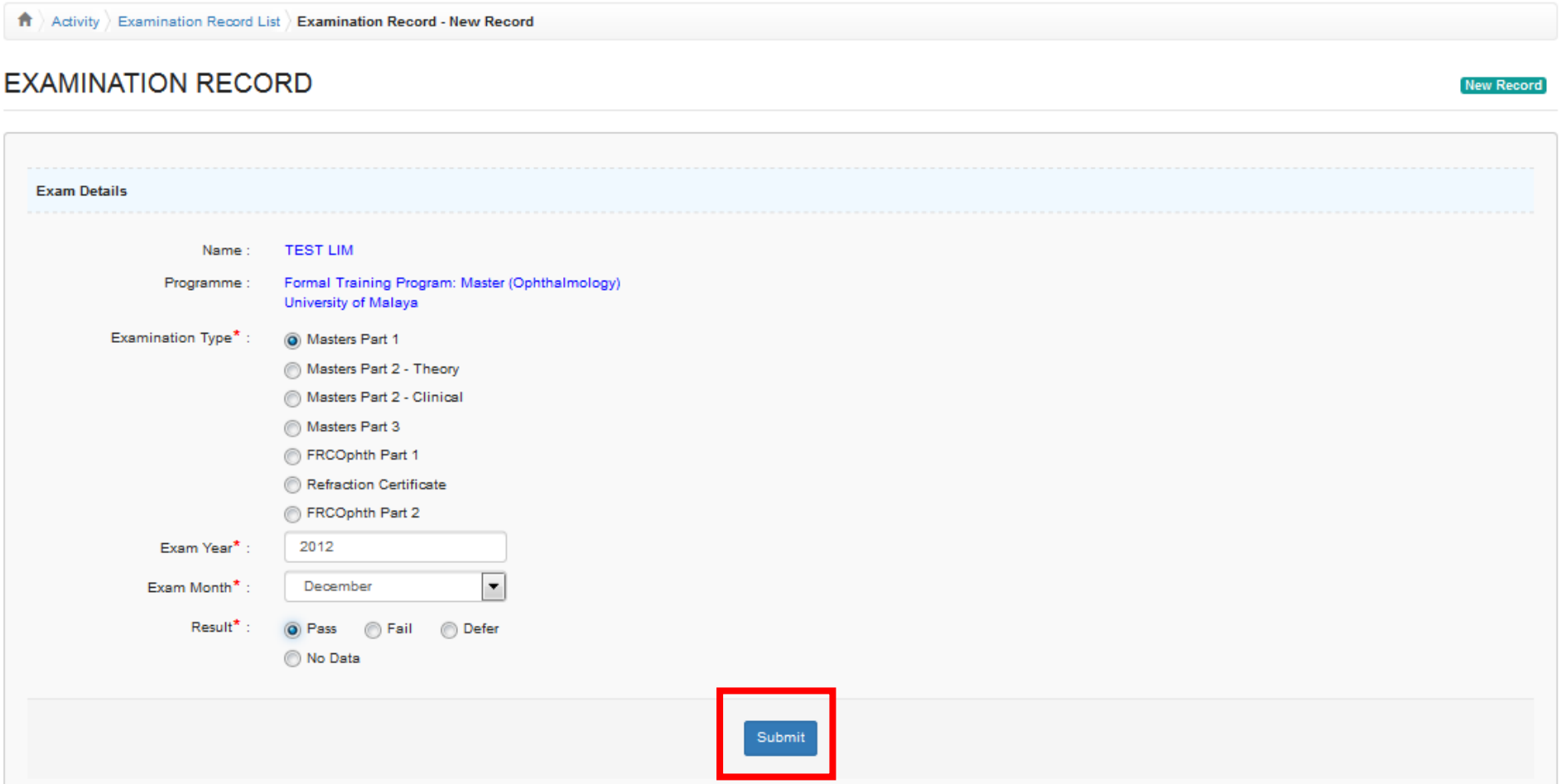
Examination Record

- Click **New Record** to add the history of your examination record for the current formal training.



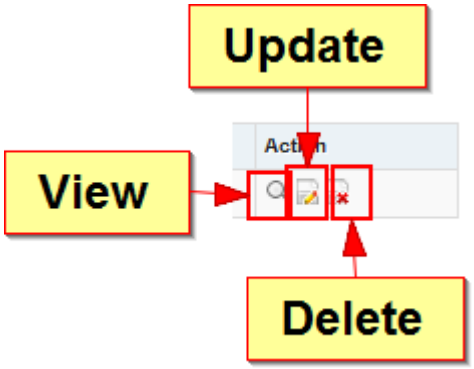
Examination Record

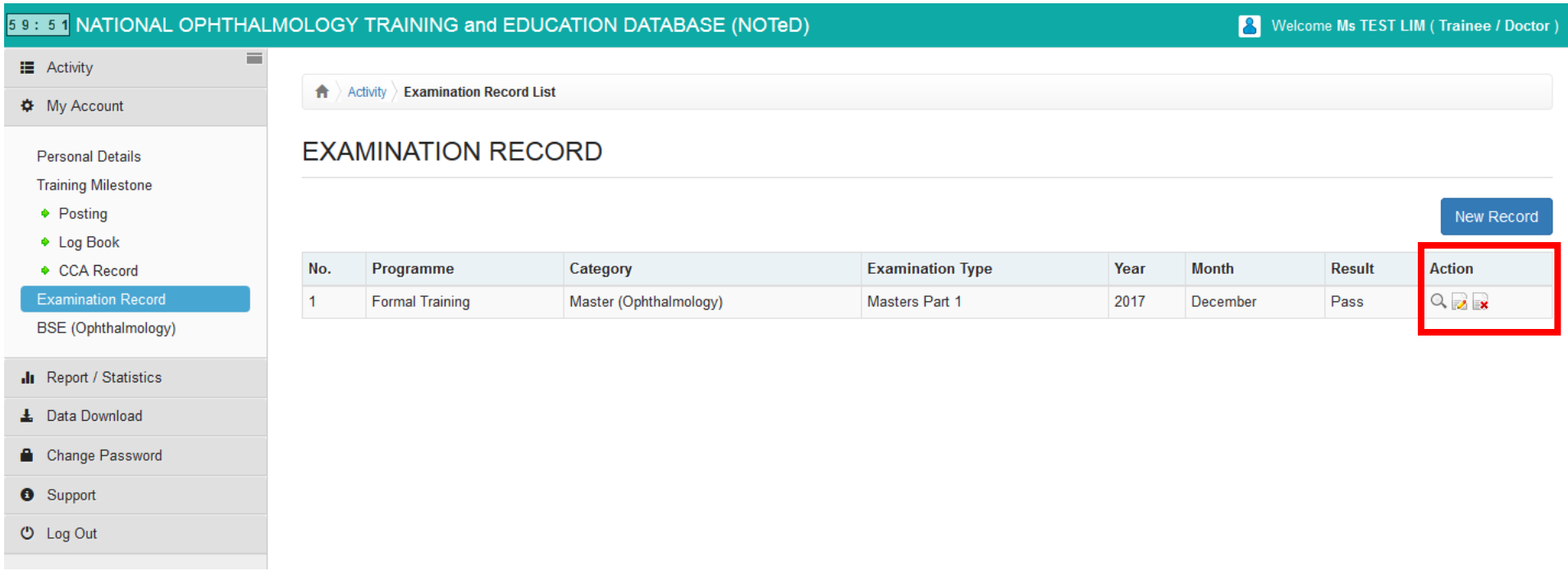
- Complete the examination record form and click Submit
- Please keep your examination results up to date! You are responsible to update your examination result within 1 month of receiving each result.



Examination Record

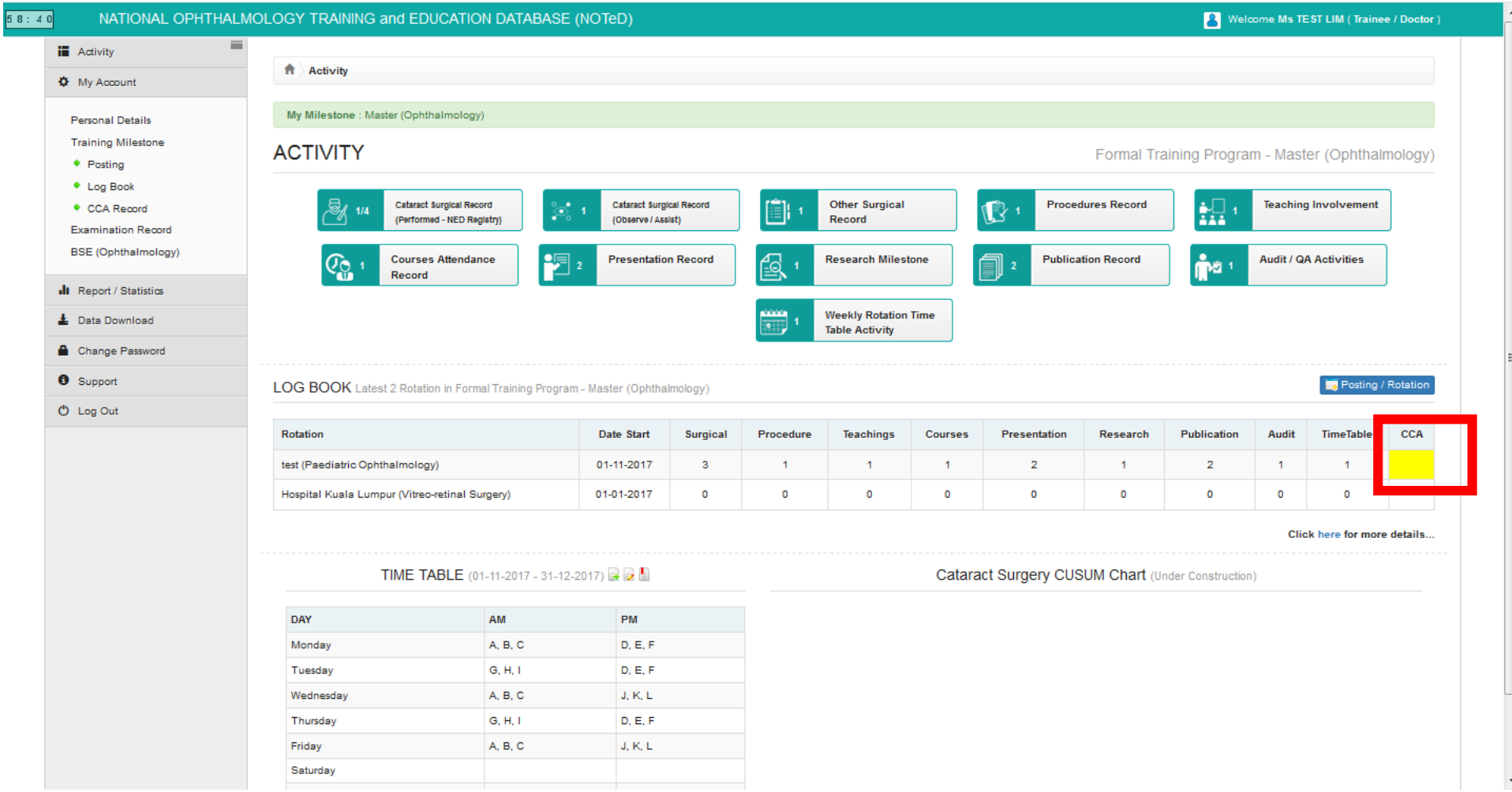
- Click button to update existing record
- Click button to delete existing record
- Click button to view existing record





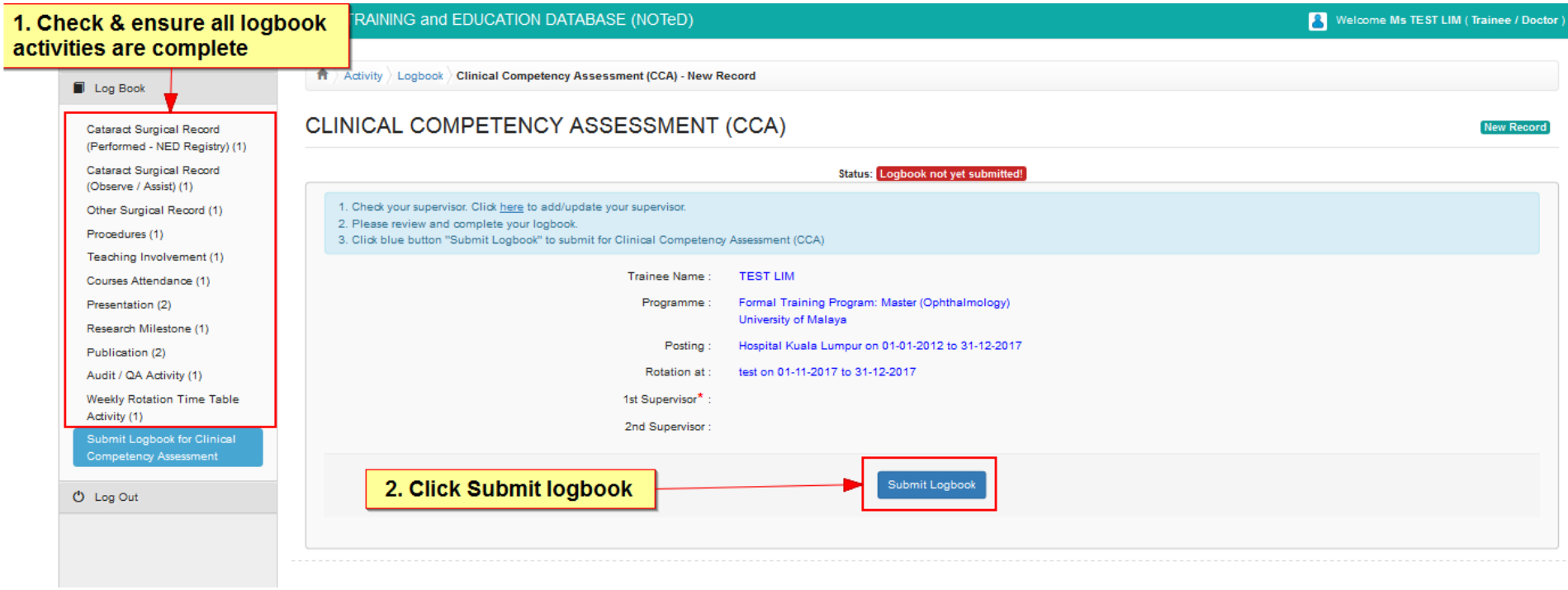
Clinical Competency Assessment (CCA)

- Upon completion of all logbook activities for the rotation, click CCA box and it will change to yellow



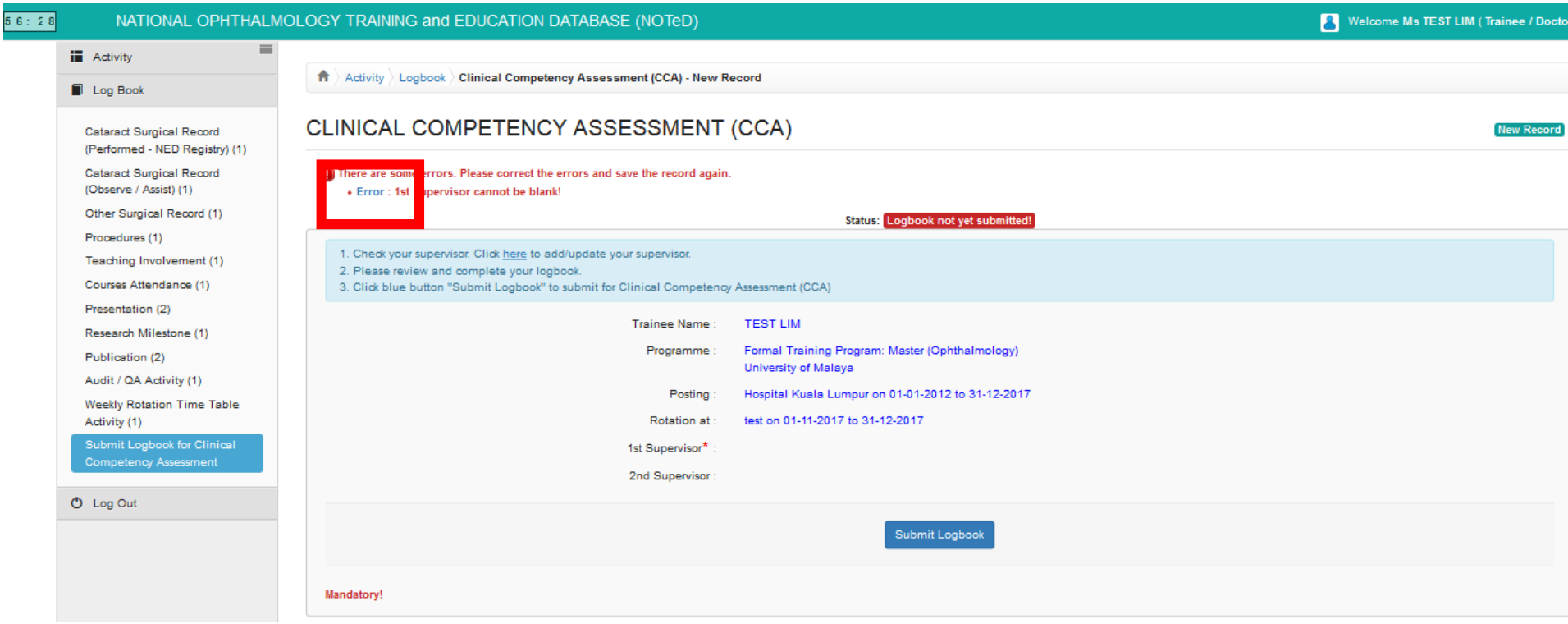
Clinical Competency Assessment (CCA)

- At the Clinical Competency Assessment page that appears, review all the logbook activities that you have completed which are summarized on the left panel. If ok, click Submit Logbook to submit the logbook to the named supervisor.



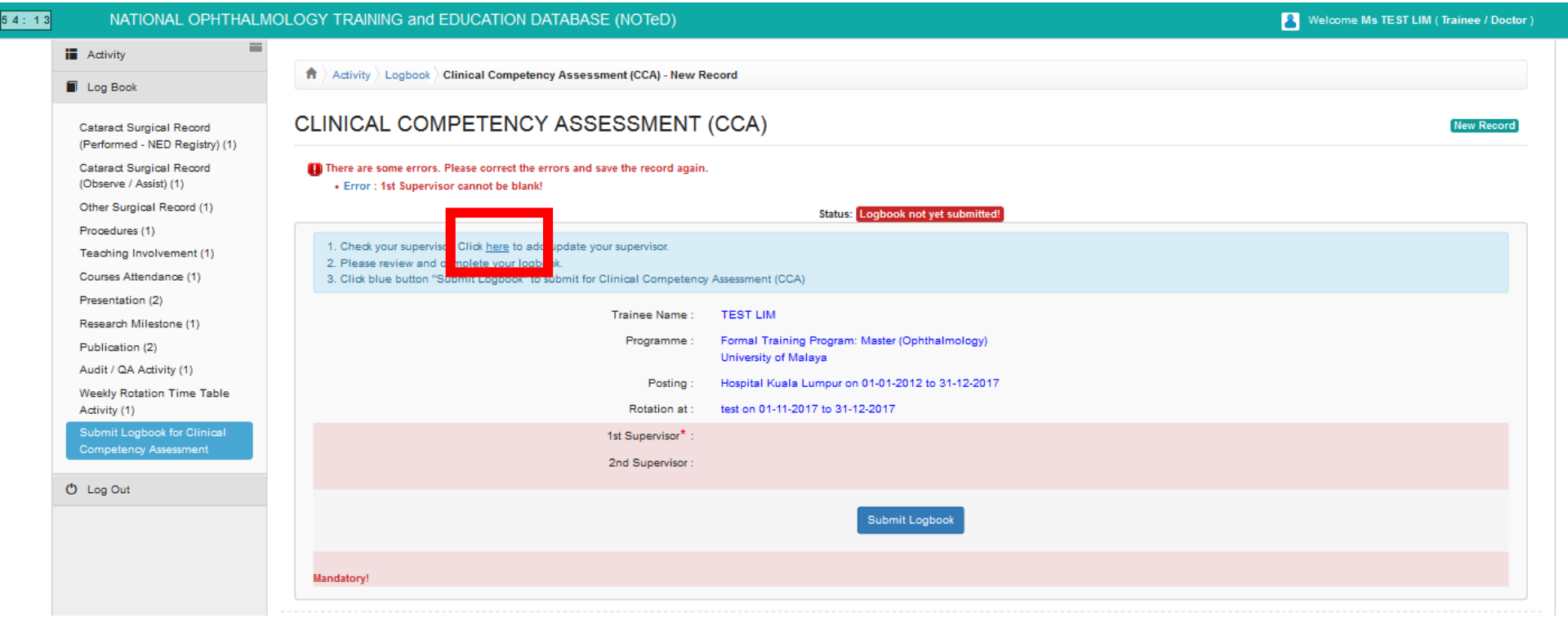
Clinical Competency Assessment (CCA)

- If no supervisor was specified, an error box will appear. Click ok.
- Click on the error link.

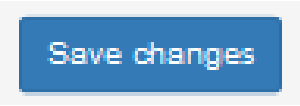


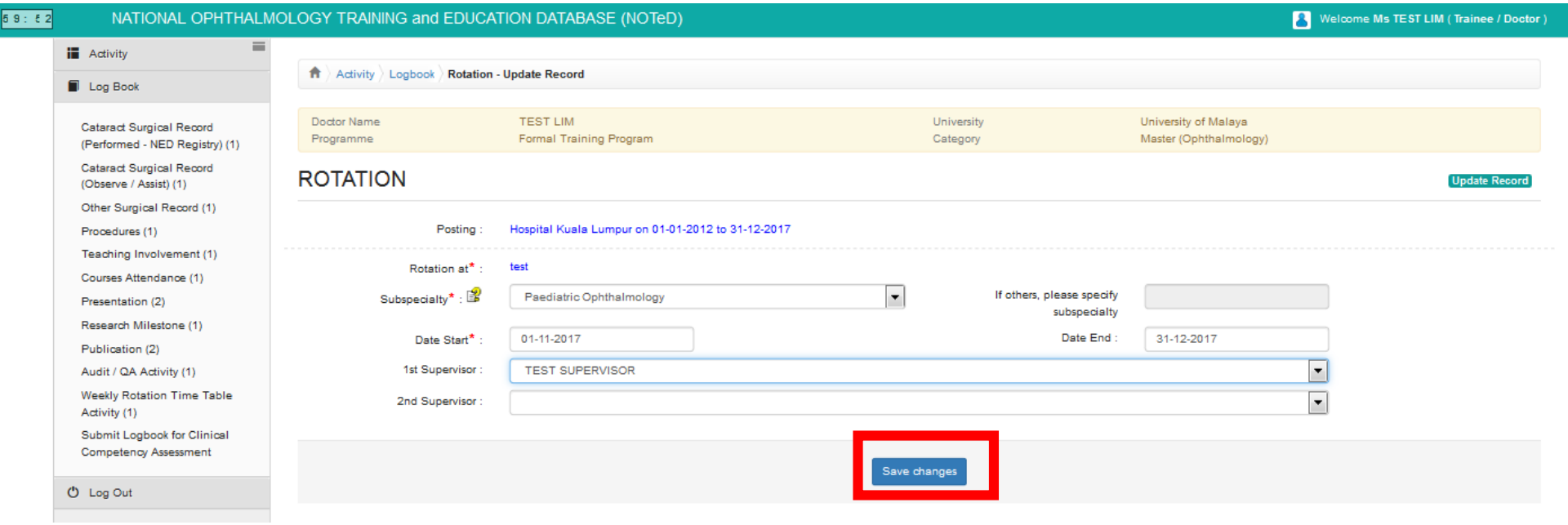
Clinical Competency Assessment (CCA)

- Click here link to update supervisor name



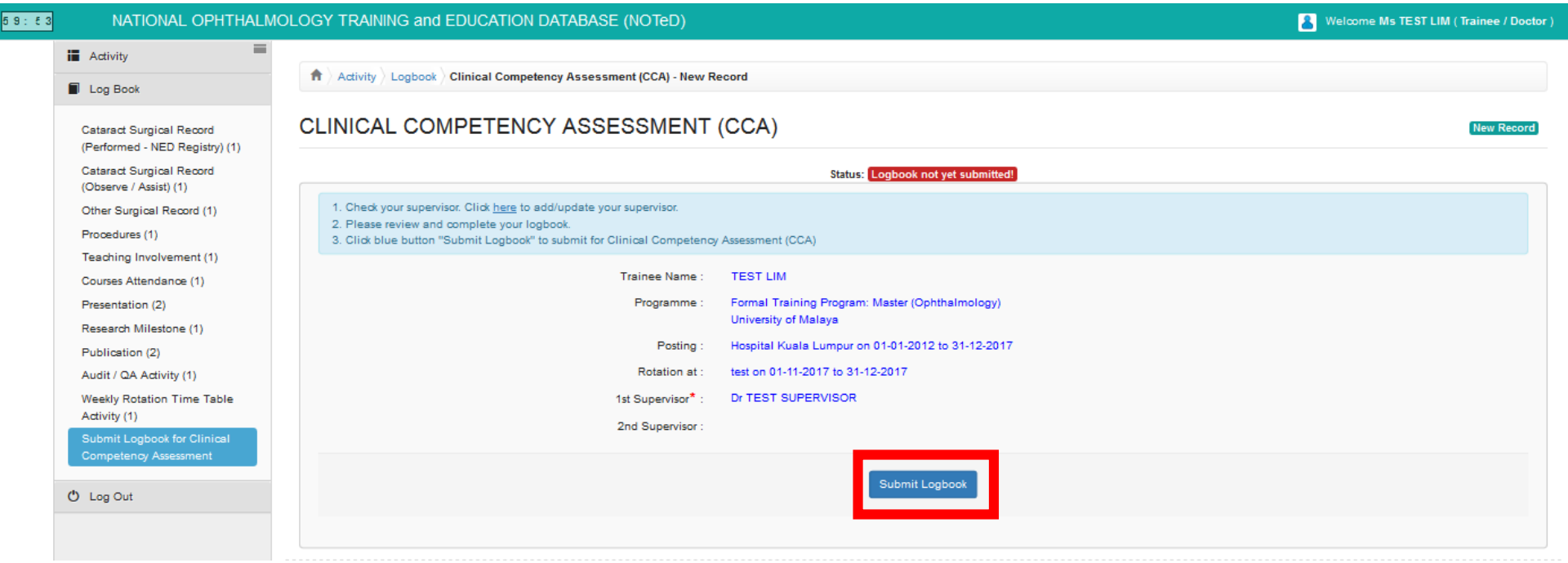
Clinical Competency Assessment (CCA)

- Select supervisor and click 



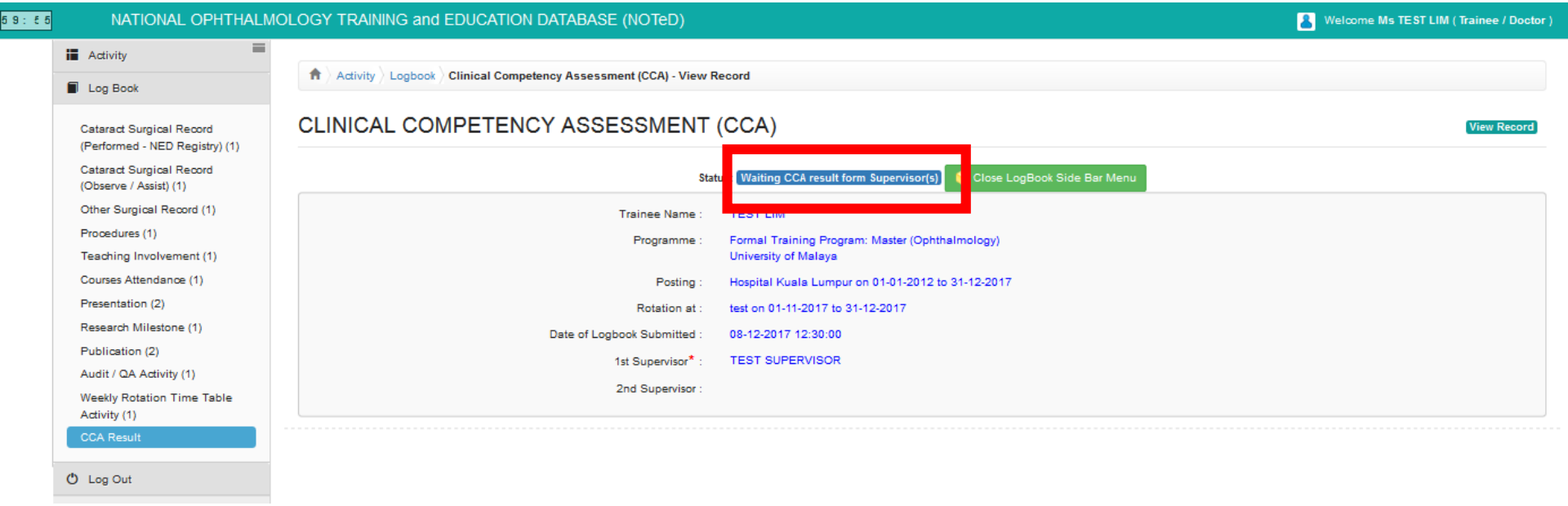
Clinical Competency Assessment (CCA)

- If everything is complete, click Submit Logbook to submit your logbook to the named Supervisor(s).



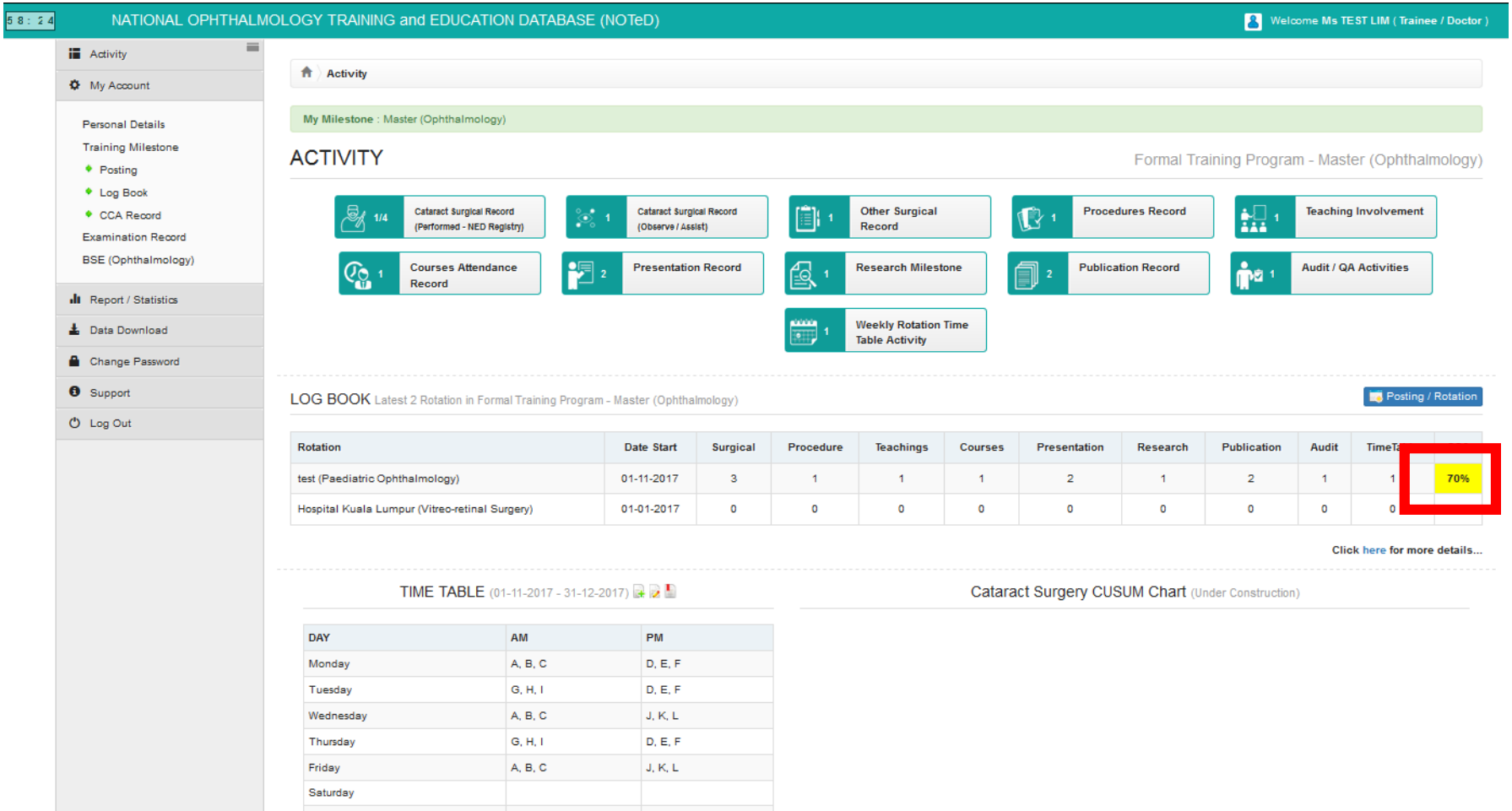
Clinical Competency Assessment (CCA)

- The status of your CCA would change to **Waiting CCA result form Supervisor(s)**
- An autoemail would be sent to your supervisor to remind him/her on your CCA submission



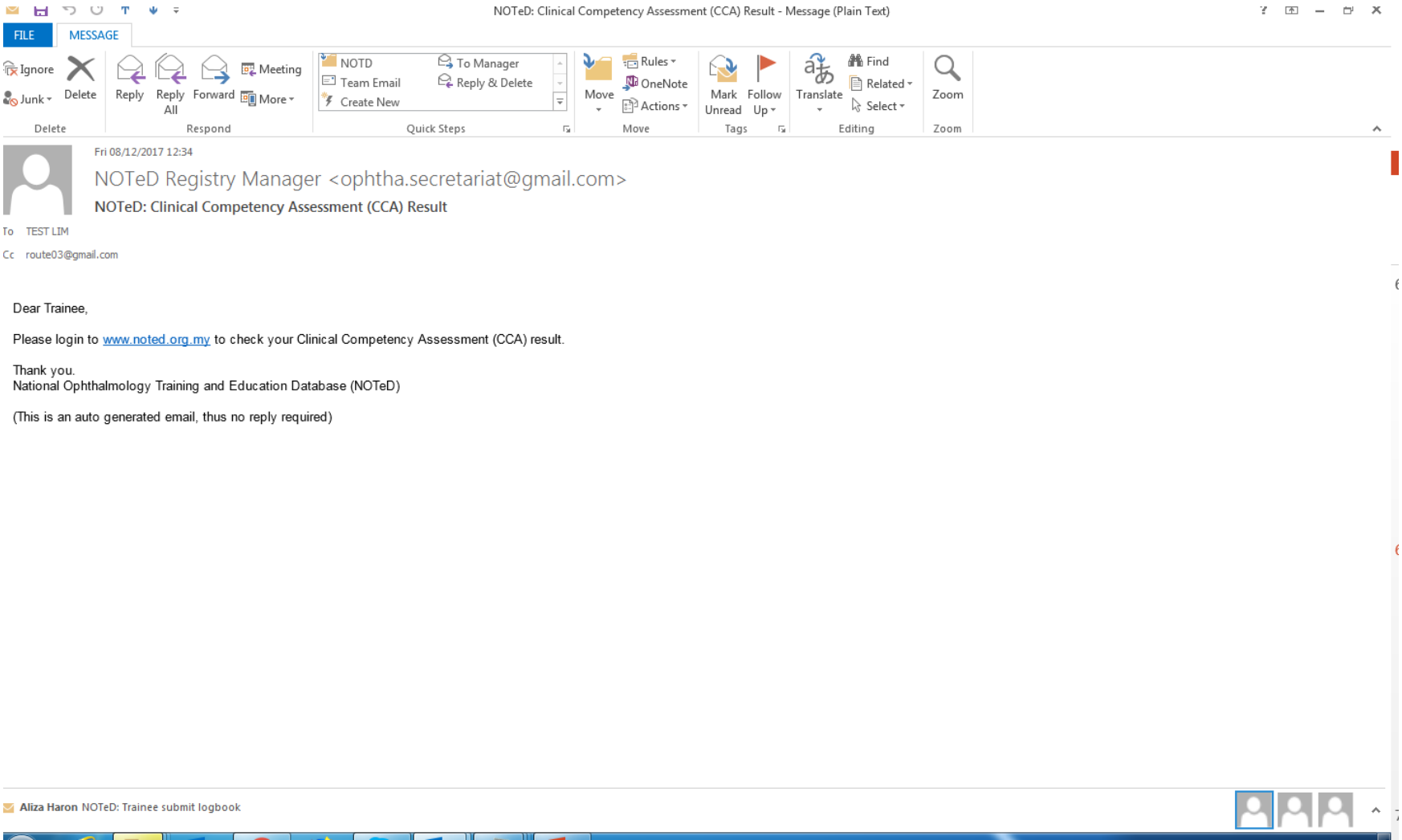
Clinical Competency Assessment (CCA)

- After your supervisor has reviewed your logbook and provided clinical competency assessment result, you will be able to see it from the Dashboard. Click the result to view the details of assessment



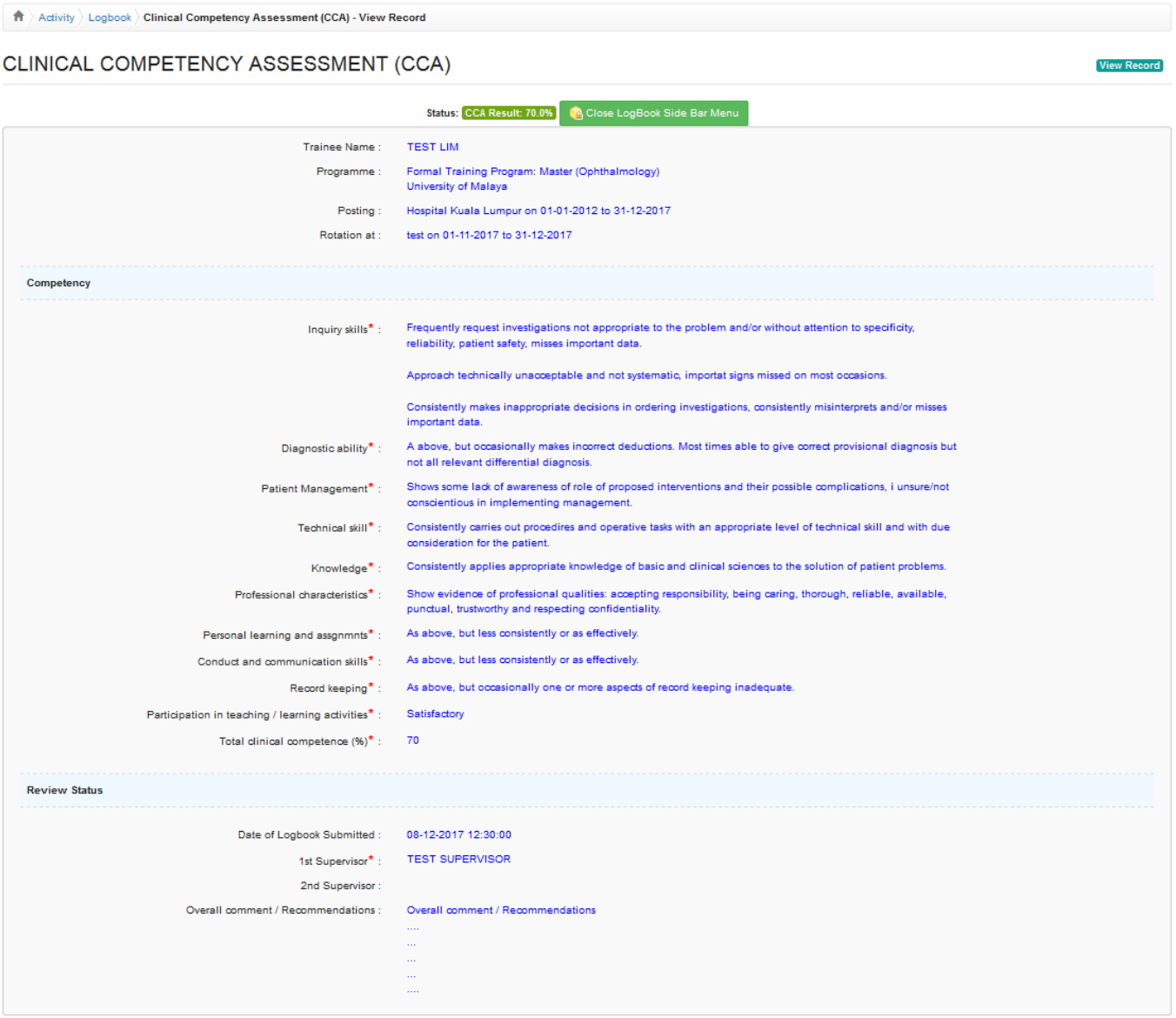
Clinical Competency Assessment (CCA)

- After your supervisor has reviewed your logbook and provided clinical competency assessment result, you will also receive an auto email from the system.



Clinical Competency Assessment (CCA)

- Details of your CCA result



Activity › Logbook › Clinical Competency Assessment (CCA) - View Record

CLINICAL COMPETENCY ASSESSMENT (CCA)

View Record

Status: CCA Result: 70.0% Close LogBook Side Bar Menu

Trainee Name :	TEST LIM
Programme :	Formal Training Program: Master (Ophthalmology) University of Malaya
Posting :	Hospital Kuala Lumpur on 01-01-2012 to 31-12-2017
Rotation at :	test on 01-11-2017 to 31-12-2017

Competency

Inquiry skills* :	Frequently request investigations not appropriate to the problem and/or without attention to specificity, reliability, patient safety, misses important data. Approach technically unacceptable and not systematic, importat signs missed on most occasions. Consistently makes inappropriate decisions in ordering investigations, consistently misinterprets and/or misses important data.
Diagnostic ability* :	A above, but occasionally makes incorrect deductions. Most times able to give correct provisional diagnosis but not all relevant differential diagnosis.
Patient Management* :	Shows some lack of awareness of role of proposed interventions and their possible complications, i unsure/not conscientious in implementing management.
Technical skill* :	Consistently carries out procedires and operative tasks with an appropriate level of technical skill and with due consideration for the patient.
Knowledge* :	Consistently applies appropriate knowledge of basic and clinical sciences to the solution of patient problems.
Professional characteristics* :	Show evidence of professional qualities: accepting responsibility, being caring, thorough, reliable, available, punctual, trustworthy and respecting confidentiality.
Personal learning and assgnmnts* :	As above, but less consistently or as effectively.
Conduct and communication skills* :	As above, but less consistently or as effectively.
Record keeping* :	As above, but occasionally one or more aspects of record keeping inadequate.
Participation in teaching / learning activities* :	Satisfactory
Total clinical competence (%)* :	70

Review Status

Date of Logbook Submitted :	08-12-2017 12:30:00
1st Supervisor* :	TEST SUPERVISOR
2nd Supervisor :	
Overall comment / Recommendations :	Overall comment / Recommendations ....